



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

Management Committee Meeting Minutes of Buddhas' Practice Incorporated

Meeting No: 01
Date: 10/7/2024
Time: 8:00pm-8:52pm (Darwin Time)
Place: Zoom.us
Meeting ID: 6310170000
Password: 631017
URL:

<https://us06web.zoom.us/j/6310170000?pwd=UnNLd01aSzlpOS81TzZpU2djYUEyQT09&omn=84481981011>

Meeting Host: HE, YUPING
Minute Secretary: WANG, YINFENG
Time Keeper: WANG, YINFENG



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

Attendees

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

No	Name	Position	Attendance	Method
1.	BENNIE SPIRIT	Advisor	P	by videoconference
2.	Yuping HE	Chairperson/Public Officer/ Treasurer	P	by videoconference
3.	Dong JING	Vice-Chairperson	P	by videoconference
4.	DAWN SPIRIT	Treasurer Assistant	P	by videoconference
5.	Huaigu WANG	Director of BRTC	P	by videoconference
6.	Chengli LI	Chinese Preacher	P	by videoconference
7.	LE THI MY TRANG	Vietnamese Preacher	P	by videoconference
8.	Linxin HE	Japanese Preacher	P	by videoconference
9.	Yinfeng WANG	Secretary/Manager of Web Content	P	by videoconference
10.	Yuhua HU	Member Representative	P	by videoconference
11.	Fei QIAN	Member	P	by videoconference

Attendance Report



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

P	11
A	0
L	0
Abs	0
Total	11

Meeting open	HE, YUPING (Chairperson) opened the meeting at 8: 00 PM Darwin Time Zone.
Apology	
Participant status	Chengli LI was late for 1 minute; Yuhua HU was late for 4 minutes; Fei QIAN was late for 5 minutes

Reports and Proposal

Yuping HE	<p>TOPIC:</p> <ol style="list-style-type: none"> 1. Reports from BTRC (by Huaigu WANG) <ol style="list-style-type: none"> a) The status of the essay defence of the Dharma preachers of the BTRC b) The status of the essay writing seminar of the BTRC 2. Reports on ACNC Acts Study (by Jing DONG) 3. Reports on Cash in & out of June, 2024 (by Yuping HE) 4. Follow-up to issues on BPI Bank Accounts & Bank Card Opening (by Yuping HE) 5. Announcement on membership fee of FY 24-25 (by Yuping HE) 6. Follow-up to work of BPI Annual Reports and Resolution on AGM Date of FY 23-24 (by Yuping HE) 7. Meeting Minute Confirmation (by Yinfeng WANG)
-----------	---



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

Darwin NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

Major Resolutions

Topic 1: Reports by Director Of BTRC, Huaigu WANG

WANG, HUAIGU presented the BTRC's recent business in below two aspects.

a) The status of the thesis defense of the Dharma preachers of the BTRC;

The 17th's thesis defense started on June 8, 2024, and ended on June 28th, 2024.

The participants are preachers Guiling SUN, Shan YAN, Zhifang LIU and Meiling CHEN, who prepared and submitted their thesis defense outlines and defended their theses.

b) The status of the essay writing seminar of the BTRC;

The BTRC held the 18th thesis writing seminar at 8:00 p.m. of Darwin time on the evening of July 5th, 2024, discussing the thesis On the Relationship between Ignorance and Disease and basically achieved the expected goal---the Dharma preachers can write this issue's thesis more easily, fluently and with higher quality.

The participants are Preachers Meiling CHEN, Shan YAN, Zhifang LIU, Guiling SUN and Huaigu WANG.

Topic 2: Reports on ACNC Acts Study (by Jing DONG)

Jing DONG reported the ACNC Acts study status in below:

- Previous Second Time ACNC Act Study Results:
- Areas for Improvement:

The content of the class was too long and the pace too fast, making it difficult for participants to fully benefit.

- Positive Outcomes:
 - 1) Improved intonation and sense of speech.
 - 2) Increased familiarity with the content.
 - 3) Accumulated knowledge of difficult and long words.



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

➤ Current Status (Third Time):

● ENGLISH LEARNING MODULE:

- 1) Summarize after the class.
- 2) Communicate gains from the class.
- 3) Encourage participants to share their valuable ideas and opinions.

● Focus on Quality:

- 1) Consider all different levels of foundation.
- 2) Encourage active participation in classroom interactions, practice, and reading.

Topic 3: Reports on Cash in & out of June, 2024 (by Yuping HE)

Cash in & out of June, 2024

Yuping HE provided the following breakdown of BPI's cash in and out for June 2024:

Bank - Cash In

The total cash in during the period for June 2024, amounted to **\$11,661.45**.

- 25 June 2024: Donation from EVER BLOOMING INDUSTRIAL LIMITED was \$6447.89.
- 27 June 2024: Donation from MASTERCRAFT BOXING AND FITNESS was \$5213.56.

Bank - Cash Out

The total cash out during the period for June 2024, amounted to **\$3,668.37**.

- 3 June 2024: The office rent cost for June was \$3,300.
- 17 June 2024: Hot water & Aircon System Fee of May was \$22.39.
- 17 June 2024: Jacana Energy Fee of May was \$33.23.
- 17 June 2024: Annual waste collection charge was \$264.
- 21 June 2024: Monthly XERO subscription Fee was \$48.75.

Topic 4: Follow-up to issues on BPI Bank Accounts & Bank Card Opening (by Yuping HE)



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

Treasurer Yuping HE and Treasurer Assistant Dawn Spirit deposited \$120,000 into the savings account on June 21, 2024, with a one-year term, accruing \$5,880 in interest.

So far, BPI's savings account has two term deposits:

- Half-year term: \$5,000
- One-year term: \$120,000

According to NAB bank staff's suggestion, BPI made a resolution to open a bank card in the last committee meeting.

However, the account would require only one person to sign for any transaction authority, which contravenes BPI's constitution Clause 55 (3):

"All transactions (electronic funds transfer, cheques, drafts, bills of exchange, promissory notes, and other negotiable instruments) must be signed or approved by 2 committee members."

In this case, a final decision has been made not to open a bank card with NAB.

Topic 5: Announcement on membership fee of FY 24-25 (by Yuping HE)

Chairperson Yuping HE called for a vote for the annual membership fee of the new financial year 2024-2025, which remains \$108 per year, and the payment due date is on July 31, 2024.

Vote Result: 11/11

She also mentioned that the members located in China do not need to pay annual membership fee according to BPI Constitution Clause 12 (4).

Topic 6: Follow-up to work of BPI Annual Reports and Resolution on AGM Date of FY 23-24 (by Yuping HE)

- Financial Reports/Auditor Reports
With the assistance of former Treasurer Fei Qian, Treasurer Yuping He has prepared BPI account summaries for the financial year 2023-2024.



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

	<p>These summaries will be submitted to an external accountant and auditor after this meeting.</p> <ul style="list-style-type: none"> ● BTRC Activities – BPI Activities (on-site & online) ● Website and Social Media Updates <p>So far, with the assistance of member Zhaohe Yang, we have uploaded the committee meeting minutes for the year 2023-2024 (a total of 17 meeting minutes) and BPI's annual report for 2022-2023 to BPI's website, along with the verified Medicine Buddha Sutra (English Edition).</p> <ul style="list-style-type: none"> ● Reports Preparation from Committee Members to Speak on AGM <p>Chairperson Yuping HE called for a vote on the estimated AGM date for the financial year 2023-2024, which is:</p> <ul style="list-style-type: none"> ● Date: Aug 17, 2024 (Saturday) ● Time: 8-9:30 pm ● Venue: Zoom <p>Vote Result: 11/11</p>
Minutes of the previous meeting	Confirmed
Chairperson's comment	N/A
Future Program	To Be Confirmed
Meeting close	The meeting was declared closed at 8:52pm, Darwin Time Zone.

Confirmation of the minutes

This minute is a true and accurate record of the meeting.

Signed by:

Minutes prepared by:

(Date)12/7/2024