



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

2023 – 2024 Annual General Meeting

Minutes of Buddhas' Practice Incorporated (BPI)

Meeting No: 001
Date: 19/10/2024
Time: 8:00pm-10:57pm (Darwin Time)
Place: **Zoom.us**
Channel -- Zoom.us
Meeting ID: 6310170000
Password: 631017

URL:

<https://us06web.zoom.us/j/6310170000?pwd=UnNLd01aSzlpOS81TzZpU2djYUEyQT09&omn=81489358343>

In October 2024, the same AGM was held in Chinese via Zoom video conference to reach most BPI members who speak Chinese. The Zoom link is provided below.

<https://us06web.zoom.us/j/6310170000?pwd=UnNLd01aSzlpOS81TzZpU2djYUEyQT09&omn=89179803479>

Meeting Host: Yuping HE
Chairperson: Yuping HE
Participants: Please refer to 1.2 Attendance below
Minute Secretary: Yinfeng WANG
Time Keeper: Yinfeng WANG

Agenda item 1: Welcome, membership attendance and report

1.1 Chair

Chairperson: Yuping HE



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

1.2 Attendance

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

| No. | Name | Position | Attendance |
|-----|---------------|--|------------|
| 1 | Lixin HE | Japanese Preacher | A |
| 2 | Huaigu WANG | Preacher/Director of BTRC | P |
| 3 | Chengli LI | Chinese Preacher | P |
| 4 | Shan YAN | Preacher/Member | P |
| 5 | Meiling CHEN | Preacher/Member | P |
| 6 | Xiaojun LUO | Member | P |
| 7 | Li HUANG | Member | P |
| 8 | Bennie Spirit | Advisor | P |
| 9 | Dawn Spirit | Treasurer Assistant | P |
| 10 | Fei QIAN | Member | P |
| 11 | Meizhen SHEN | Member | P |
| 12 | Yuping HE | Chairperson/Treasurer(Part Time) & Public Officer(Part Time) | P |
| 13 | Chaoqun CAI | Member | P |
| 14 | Yuhua HU | Member Representative | P |
| 15 | Qihong CHEN | Member | P |
| 16 | Aidi SHEN | Member | Abs |
| 17 | Ailing SUN | Member | P |
| 18 | Qiang CAO | Member | P |
| 19 | Huijuan LUO | Member | P |
| 20 | Ximing ZHAO | Member | A |
| 21 | Zhifang LIU | Preacher/Member | P |
| 22 | Jianxin ZHOU | Member | P |
| 23 | Li HUANG | Member | P |
| 24 | Yinfeng WANG | Secretary & Manager of Web Content | P |
| 25 | Thimytrang LE | Vietnamese Preacher | P |
| 26 | Guiling SUN | Preacher/Member | P |

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

| No. | Name | Position | Attendance |
|-----|--------------------|------------------|------------|
| 27 | Jun XU | Member | P |
| 28 | Zhixia LIU | Member | P |
| 29 | Yongwen LYU | Member | P |
| 30 | Wenhua DU | Member | P |
| 31 | Wenjie GUO | Member | P |
| 32 | Yinchun GAN | Member | P |
| 33 | Aifang MEI | Member | P |
| 34 | Beiyun YU | Member | P |
| 35 | Yunyun DENG | Member | P |
| 36 | Kangkang ZHANG | Member | A |
| 37 | Juan ZHAO | Member | P |
| 38 | Cong TAN | Member | Abs |
| 39 | Chengying YAO | Member | A |
| 40 | Wei ZHANG | Member | P |
| 41 | Dandan WANG | Member | P |
| 42 | Yongnan LYU | Member | P |
| 43 | Tinghui YU | Member | P |
| 44 | Canrong ZHOU | Member | P |
| 45 | Jing DONG | Vice-Chairperson | P |
| 46 | Jinlian FANG | Member | P |
| 47 | Thingoclanh NGUYEN | Member | Abs |
| 48 | Jianlong SUN | Member | P |
| 49 | Changhao GENG | Member | P |
| 50 | Zhanhua SHI | Member | A |
| 51 | Qian LU | Member | P |
| 52 | Jing WU | Member | P |
| 53 | Jingqiong YAN | Member | Abs |
| 54 | Yuan LYU | Member | P |
| 55 | Guodong YANG | Member | A |



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

| No. | Name | Position | Attendance |
|-----|---------------|----------|------------|
| 56 | Liqin HUANG | Member | P |
| 57 | Xiangxin MAO | Member | P |
| 58 | Wenqi HUANG | Member | P |
| 59 | Rencui CHEN | Member | A |
| 60 | Zhaohe YANG | Member | P |
| 61 | Qiuying ZENG | Member | P |
| 62 | Meitao WU | Member | P |
| 63 | Renqin YAN | Member | P |
| 64 | Yuanyuan NING | Member | P |
| 65 | Youyang TAN | Member | P |
| 66 | Peiqi ZHANG | Member | P |
| 67 | Liyang LIAO | Member | Abs |
| 68 | Limin CHENG | Member | P |
| 69 | Hong WANG | Member | P |
| 70 | Zeguo YANG | Member | Abs |
| 71 | Sha ZHU | Member | P |

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

| No. | Name | Position | Attendance |
|-----|---------------------|----------|------------|
| 72 | Xiaotian YAN | Member | P |
| 73 | Xueming WANG | Member | A |
| 74 | Qunxiu MEI | Member | Abs |
| 75 | Xinyue SHI | Member | A |
| 76 | Yuanhua XU | Member | P |
| 77 | Guochang HAN | Member | P |
| 78 | Qing LIN | Member | P |
| 79 | Lihua SHEN | Member | P |
| 80 | Zhaojun LUO | Member | Abs |
| 81 | Xiaoling LIU | Member | P |
| 82 | Yuejiao GAO | Member | P |
| 83 | Jiajia LYU | Member | Abs |
| 84 | Xiumei WANG | Member | Abs |
| 85 | Tiecheng YAN | Member | P |
| 86 | Chenyu LIU | Member | Abs |
| 87 | Pham Thi Thanh Thuy | Member | P |

67/87 attended the AGM meeting



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

1.3 Attendance Report

| Attendance | Situation | Proxy | Total |
|--------------------------|-----------|-----------------------|------------------|
| Members Present | P | | 67 |
| Members Apology | A | Please refer to 1.3.1 | 9 |
| Members Absent/Silent | Abs | | 11 |
| Members Leave of Absence | L | | 0 |
| Visitors | | | |
| Total | | | <u>87</u> |

1.3.1 Apologies & Proxies

Apologies:9/87

Proxies:9/87

| No. | Name | Status | Proxy |
|-----|----------------|--------|-------------|
| 1 | Lixin HE | A | Yuping HE |
| 2 | Ximing ZHAO | A | Chaoqun CAI |
| 3 | Kangkang ZHANG | A | Guiling SUN |
| 4 | Chengying YAO | A | Wenjie GUO |
| 5 | Zanhua SHI | A | Wenjie GUO |
| 6 | Guodong YANG | A | Wenjie GUO |
| 7 | Rencui CHEN | A | Wenjie GUO |
| 8 | Xueming WANG | A | Ailing SUN |
| 9 | Xinyue SHI | A | Lixin HE |

1.4 Meeting open

Yuping HE (Chairperson) declared the meeting open at 8:00 pm Darwin Time, via Zoom video conference using the provided URL. She welcomed all members and presented a video she created as in the link below: https://youtu.be/CFqe7Gy_moY, showcasing precious moments from the annual, quarterly, monthly, weekly, and daily activities held by BPI, both online and on-site, during Financial Year 2023-2024.



Agenda item 2: Committee members' Reports

2.1 Director of Buddhist Teaching and Research Center's Report – Huaigu WANG

Huaigu WANG presented his work from the last financial year, highlighting the following three areas:

1. Thesis Defense Work of the Dharma Preachers at BTRC

During the past financial year, the Buddhist Teaching and Research Center (BTRC) held FOUR thesis defense debates.

FOUR Dharma preachers — Guiling SUN, Meiling CHEN, Shan YAN, Zhifang LIU, prepared and submitted their thesis defense outlines, successfully defending their theses in a timely manner.

The topics covered in the four thesis debates were:

- On the relationship between doubt and disease
- On the relationship between arrogance and disease
- On the relationship between greed and disease
- On the relationship between hatred and disease

All participating preachers successfully passed their respective thesis defenses.

2. Essay Writing Seminar at the BTRC

Huaigu WANG presided over FOUR sessions of the essay writing seminar at the BTRC.

FIVE Dharma preachers — Meiling CHEN, Shan YAN, Zhifang LIU, Guiling SUN, and Huaigu WANG—actively participated. The preachers primarily presented, studied, and discussed the theses on each topic, effectively achieving the goal of enhancing the ease, fluency, and quality of their writing.

The topics covered in the essay writing seminar were:

- On the Relationship between Doubt and Disease
- On the Relationship between Arrogance and Disease
- On the relationship between Greed and Disease
- On the relationship between Hatred and Disease

3. Dharma Preachers' Lectures at the BTRC

All BTRC preachers have consistently delivered lectures, tirelessly promoting the Buddha's teachings and bringing blessings to all sentient beings. The preachers involved were Lixin HE, Meiling CHEN, Shan YAN, Zhifang LIU, Guiling SUN, Thimytrang LE and Huaigu Wang. (Further details are available



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

in the table below.)

| Preacher | Course | Times |
|-------------|---|-----------|
| Guiling SUN | Learn what causes suffering and what brings bliss | 360 times |

| Preacher | Course | Times |
|--------------|------------------------------|-----------|
| Meiling CHEN | The Flower Adornment Sutra | 300 times |
| | Australia's Wonderful Dharma | 300 times |

| Preacher | Course | Times |
|-------------|------------------------------|-----------|
| Huaigu WANG | Australia's Wonderful Dharma | 175 times |
| | the Flower Adornment Sutra | 170 times |

| Preacher | Course | Times |
|-------------|---|-----------|
| Zhifang LIU | Ground-Mind watching sutra | 13 times |
| | Inner Journey | 29 times |
| | The Sutra of 100 karmas | 190 times |
| | The series of wonderful Dharma in Australia | 89 times |

| Preacher | Course | Times |
|----------|-------------------------------|-----------|
| Shan YAN | Research Afflictions | 350 times |
| | Study of the Avatamsaka Sutra | 146 times |
| | Study of the Shurangama Sutra | 91 times |
| | Study of cause and effect | 53 times |

| Preacher | Course | Times |
|---------------|-----------------------|----------|
| Thimytrang LE | Avatamsaka Sutra | 74 times |
| | On the Sutra of Karma | 79 times |
| | Shurangama Sutra | 84 times |
| | Subdue afflictions | 34 times |
| | Medicine Buddha Sutra | 62 times |



| Preacher | Course | Times |
|----------|--|-----------|
| Lixin HE | The Lotus Sutra | 90 times |
| | Inner Journey | 106 times |
| | Bennie's Wonderful Ways in Australia | 12 times |
| | Avatamsaka Sutra of the Mind | 21 times |
| | Bennie's Wonderful Ways in Australia | 41 times |
| | Directly Pointing to the Redness of Consciousness and Self-Explanation | 78 times |

In closing, Huaigu WANG expressed heartfelt gratitude to esteemed consultant Bennie and Dharma Preachers Guiling SUN, Zhifang LIU, Shan YAN, and Qihong CHEN for their invaluable support and cooperation.

2.2 Vice-Chairperson's report – Jing DONG

Jing DONG reported her work in four aspects, including:

1. Annual Act Study Report

ACNC Act Class Schedule: Classes run daily, from Monday to Sunday, at 6:30 – 7:30 PM Beijing Time (8:00 – 9:00 PM Darwin Time).

Review of ACNC Studies:

Jing DONG highlighted the progress made over the past year, noting that persistent practice has led to a solid understanding of legislation and significant improvement in English proficiency among participants.

Approaches to ACNC Study:

Key methods include repetitive playback, shadowing, recitation, keyword analysis, interactive discussions, and a focus on revision and reinforcement.

Achievements in ACNC Studies:

- Developed a basic understanding of the ACNC Association Act's framework.
- Gained familiarity with Act-related vocabulary.
- Improved fluency in reading and reciting the Act.



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

2. Learning objectives achieved

ACNC ACT

Basic Understanding of the Act's Content: Reinforcement is needed for complex vocabulary and grammar, with continued focus on understanding the Act's content.

Actively Engage in Interaction: Participants are encouraged to actively practice, raise questions, and collaborate to deepen understanding.

Reinforce and Solidify Understanding: Each session begins with a 10-minute review, followed by self-study and independent research.

3. Problem Analysis and Optimization Strategies

Accumulation of vocabulary: Participants are encouraged to research and practice complex vocabulary continuously to build a solid vocabulary base.

Content understanding: In-depth analysis and discussion are recommended to deepen comprehension.

Improve initiative: Strategies to increase playback frequency, adjust playback speed, and set quantifiable learning goals were suggested to ensure quality.

4. Study Plan and Outlook for the Legislation

Proficient Understanding of the Act's Content: The plan prioritizes quality over quantity, encouraging a slower pace to allow thorough understanding and practice.

Strengthen Learning Efficiency: The approach will be tailored to individual learning styles to maximize effectiveness.

Foster Increased Interaction: Jing DONG emphasized fostering a collaborative learning experience with innovative discussion techniques to make the learning process more enjoyable.

2.3 Chinese Preacher's report – Chengli LI

Chengli Li reported on her topic, Meditation Center Preparation Plan, as outlined below.

The General Action Plan for the Meditation Center located at 35 Brooking Circuit, Virginia, outlines the following preparation. The primary aim is to provide a dedicated space for meditation, along with access to



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

relevant meditation books, and to offer on-site guidance by a mentor, supported by preachers, to facilitate meditation practices in accordance with the Dharma.

General Action Plan—Meditation Center Preparation

| Action Steps | Responsible Party | Resource Requirements(members, technology, funds, etc.) | Starting Date | Deadline |
|---|-------------------|--|-------------------------|--------------------------|
| Statue of Buddha check-in | Yuhua HU | Funds | 6/5/2023 | 14/5/2024 |
| Housing construction | Dawn SPIRIT | Funds | 12/8/2023 | 1/4/2024 |
| Related Books Series I Phenomenon in the process of activating the supernatural powers | Chengli LI | Computers and software | 12/8/2023 12/12/2023 | 10/12/2023 05/03/2024 |
| General Preparation | Chengli LI | My sub-person in charge and me on-site discussion | 1/8/2023 | 1/4/2024 |
| Mentor | Bennie SPIRIT | He provides guidance on relevant issues at any time himself | | |

1 Write related books

Key Areas of Work:Based on Buddhist teachings and guided by instructors, books related to meditation are compiled

Objective: Ensure mediators practice meditation correctly

Responsible party: Chengli LI

| Action Steps | | | | |
|---|----------------------|-----------------------|---------------|-----------------|
| Reference Buddhist scriptures | Excerpts and authors | Participating members | Starting Date | Deadline |
| <i>Japan's newly revised "Taishozo"</i> | Chengli LI | Bennie SPIRIT | 12/8/2023 | 10/12//2023 |
| | | Yuping HE | 12/8/2023 | to be continued |
| | | Qihong CHEN | 12/12/2023 | 5/3/2024 |

2 Housing Construction

Key Work: Selection of builders and negotiation of specific related matters



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

Objective: Build a house suitable for meditation

Responsible party: Dawn Spirit

| Action Steps | | | | |
|--|--------------------|--|---------------|----------|
| Matters | Responsible person | Participating members | Starting Date | Deadline |
| Draw of design scheme drawings | Dawn SPIRIT | Bennie SPIRIT, Dawn SPIRIT, Chengli LI | 1/5/2023 | 1/5/2023 |
| Choose a builder | Dawn SPIRIT | Bennie SPIRIT, Dawn SPIRIT, Chengli LI | 4/7/2023 | 4/7/2023 |
| Construct a house | Chengli LI | Bennie SPIRIT, Dawn SPIRIT, Yuping HE | 11/8/2024 | 1/4/2024 |
| Acceptance and occupancy qualification | Chengli LI | Bennie SPIRIT, Dawn SPIRIT, Yuping HE | 1/4/2024 | 1/4/2024 |

3 Statue of Buddha check-in

Key Work: Select the manufacturer and negotiate specific matters

Objective: Pray for the Buddha's power and blessing, so that there will be no demons or obstacles in meditation

Responsible party: Yuhua HU

| Action Steps | | | | |
|--|-----------------------|---|---------------|-----------|
| Matters | Responsible person | Participating members | Starting Date | Deadline |
| Manufacturer selection | Yuhua HU | Bennie SPIRIT, Dawn SPIRIT, Chengli LI | 6/5/2023 | 6/5/2023 |
| Australia receives goods | Yuhua HU, Dawn SPIRIT | Yuhua HU, Dawn SPIRIT, Yuping HE | | 14/5/2024 |
| The Buddha statue check-in 35 Brooking Circuit Virginia Hall | Yuhua HU | Bennie SPIRIT, Dawn SPIRIT, Yuping HE, Chengli LI, Thimytrang LE | 14/5/2024 | 7/7/2024 |
| The Buddha statue check-in 35 Brooking Circuit Virginia Indoor | Chengli LI | Bennie SPIRIT, Dawn SPIRIT, Yuping HE, Thimytrang LE, Yuanyuan NING | 7/7/2024 | 8/7/2024 |
| Decorate Buddhist Hall | Chengli LI | Bennie SPIRIT, Dawn SPIRIT, Yuping HE, Thimytrang LE, Yuanyuan NING | 8/7/2024 | 8/7/2024 |

4 Apply to the government



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

Key Work: Community charity

Objective: Report on our objective and obtain government approval

Responsible party: Dawn SPIRIT, Yuping HE

| Action Steps | | | | |
|--|--------------------------|--|---------------|------------|
| Matters | Responsible person | Participating members | Starting Date | Deadline |
| Telephone the government | Yuping HE | Bennie SPIRIT, Dawn SPIRIT, Chengli LI | 14/12/2023 | 14/12/2023 |
| Government multicultural department interview sand forwarded to Infrastructure Planning and Logistics Department | Yuping HE Dawn SPIRIT | Dawn SPIRIT, Yuping HE | 18/12/2023 | 18/12/2023 |
| Government reply email We cannot change the terrain, that is, we cannot build community life in rural life | Yuping HE | Bennie SPIRIT,Dawn SPIRIT, Chengli LI,Yuping HE | 22/12/2023 | 22/12/2023 |

It is unfortunate that the preparation activity for the Meditation Center has not received government approval. The primary reason for this decision is that the land at 35 Brooking Circuit, Virginia, is designated as suitable for rural life, which does not align with the requirements for establishing a community life facility.

Despite what has happened, Chengli Li continued to dedicate herself to writing books on meditation, including *Wonderful Wisdom of Observation* and *Summary of Meditation and Samadhi*, both of which are being compiled and translated.

2.4 Vietnamese Preacher's report – THIMYTRANG LE (Grace)

Thimytrang LE presented her work in these two aspects:

1 Review of Activities in BPI office-Dated from July 1, 2023 to June 26, 2024

Item 1: 3rd Anniversary Celebration on November 19, 2024 (Vietnamese led by Grace)

On November 19, 2024, BPI held its 3rd Anniversary Celebration at The Atrium, Parap, NT, attended by approximately 40 people from 5:00-8:00 pm. The program included a welcome and discussion on the merit and virtue of Avalokitesvara, followed by video greetings to BPI from the Advisor, vows and celebratory songs by on-site representatives, and concluded with a luck-dip, cake, and food sharing.

Item 2: Celebration of Lunar New Year 2024 on February 10-11, 2024 (Led by Grace)



<https://bpi2019.org.au>



general@bpi2019.org.au

On February 10, 2024, BPI hosted a Vietnamese Traditional Lunar New Year Celebration at The Atrium in Parap, NT, attended by 18 people from 5:00-8:00 pm. The program on February 10, 2024, included a welcome for visitors, a presentation on the Sutra of Maitreya, and greetings for the new year, along with a speech on living with kindness, compassion, joy, and giving. The celebration featured karaoke in a relaxed atmosphere, and on the second day of the Lunar New Year, devotees visited BPI to pay respects to the Three Jewels and engaged in a discussion on applying the concepts of karma and causality to daily life.

Item 3: Buddhist Worship /Receiving believers to learn and practice

There were 172 times Buddhist Worship /Receiving believers to learn and practice held in the last financial year, along with other activities such as:

- 4 Dharma Talks on the Sutra of Medicine Buddha (including worship and chanting).
- 38 Dharma Talks on "The Gateway to Every Direction" (including worship and chanting).
- 2 worship sessions focused on repenting the ten evil deeds (including worship and chanting).
- 5 Dharma Talks on the Ksitigarbha Sutra (including worship and chanting).
- Daily visits from believers who came to worship the Buddha and make offerings.

In the last financial year, Grace have guided followers in their study of Buddhism, witnessing some develop a genuine joy and aspiration to apply its principles in their lives. However, most Vietnamese followers in Darwin struggle with work, studies, and family commitments, which limit their engagement in Buddhist practice. Grace recognized her own limitations in providing comprehensive guidance and sincerely apologize for this. Looking ahead, She hopes to enhance her wisdom and abilities under the guidance of the Buddhas' Practice Incorporated advisor to better serve the community. She also wishes for followers to grow in blessings and wisdom through Buddhism and contribute to its propagation together.

2 Anticipate the future

In 2024-2025, She aims to help our followers explore the roots of afflictions like greed, anger, delusion, pride, and doubt, and their negative impacts on health and relationships. She will provide opportunities for learning and practice to help everyone experience the blessings of the Ten Good Deeds. Through the collective efforts, She believes each believer can integrate these principles into their daily lives, fostering fulfillment and a strong foundation for future spiritual growth.

2.5 Secretary's Report – Yinfeng WANG

Yinfeng WANG, Secretary and Web Content Manager, delivered the Secretary's report for the 2023-2024 term. Key points included:

1. Secretarial Work Summary:



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

Coordination of correspondence, recording, and archiving meeting minutes as per NT2003 Act, maintaining the Register of Members, and managing key documents.

2. Meeting Statistics: 18 meetings held this financial year, including 17 Management Committee Meetings and one previous AGM.

3. Meeting Highlights:

- Key Appointments at November 30, 2023 AGM: Several roles appointed, including Manager of Web Content (Yinfeng WANG), part time Treasurer (Yuping HE), and preachers for Chinese (Chengli LI), Vietnamese (Thimytrang LE), Japanese (Lixin HE), Member Representative (Yuhua HU) and Committee Member (Jinlian FANG).
- August 16, 2023: Appointment of Dawn Spirit as Treasurer's Assistant.
- January 12, 2024: Treasurer role transitioned from Jing DONG to Yuping HE.
- April 3, 2024: Web Content Manager role transitioned from Yuping HE to Yinfeng WANG.
- June 5, 2024: Resignation of Committee Member Jinlian FANG due to personal reasons.

4. Web Work Summary

Yinfeng WANG reported on the web management responsibilities, acknowledging that the demands of secular work limited her ability to fully dedicate time to web duties over the past financial year. Special gratitude was given to Yuping He and Zhaohe Yang for their critical contributions, which ensured that BPI's website remained vibrant and engaging.

Through their efforts, BPI's website was enriched and became a platform for authentic Buddhist teachings, attracting esteemed authors Dr. Mr. Bodhi and Dr. Mrs. Bodhi, who have generously published their works there. This enhancement has provided BPI members the invaluable opportunity to learn from these respected scholars.

5. Looking Forward

- Secretarial Work: Aim to effectively carry out the core duties of a secretary.
- Web Content Management: Focus on dedicating more time and effort to enhancing the website.
- Act Learning and English Lectures: Participate as much as possible in lectures from Dr. Mr. Bodhi.

2.6 Chairperson & Treasurer/Public Officer (Part-time)'s Report – Yuping HE

Yuping HE made her speech on three aspects, including:

2.6.1 Chairperson's Work



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

Yuping HE summarized BPI's Regularly and Occasionally Activities from July 1, 2023, to June 30, 2024, which are:

A. Regularly Activities

1 Annual Activities

1) Events

- 3rd Anniversary Celebration of BPI in 3 Languages: November 17-19, 2023 (1 time)
- Advisor's Birthday Celebrations: November 19 & 29, 2023 (2 times)
- Annual General Meeting (AGM): November 30, 2023 (1 time)
- Asian Lunar New Year Celebration: February 9 & 10, 2024 (1 time)

2) Buddhist Teachings Led by Advisor (Bennie Spirit)

- Meditation Instruction - Phenomenon in Activating Supernatural Powers: August-September 2023 (1 time)
- Sutra of Medicine Buddha: April 10 - May 2, 2024 (1 time)
- Sutra of Ten Wholesome Deeds: May 16-31, 2024 (1 time)

2 Quarterly Activities

Papers finalized by registered preachers under the Buddhist Teaching Research Center (BTRC) - Reported by the Director of BTRC.

3 Monthly Activities

Committee members held video conferences to discuss various matters, including monthly cash flow presentations (17 meetings).

4 Weekly Activities

The Advisor delivered Dharma Talks based on requests from local members or visitors (40 times).

5 Daily Activities

- On-site Office Operations: BPI Office open from 11 AM to 8 PM, staffed by full-time volunteers: Bennie SPIRIT, Dawn SPIRIT, Thimytrang LE, Yuping HE (306 days).
- Online Worship: Organized by members twice daily (732 times).
- Online Dharma Speech (Audio Format): Speeches played by Rev. Fashan (365 times).
- Online Dharma Speech: Lectures delivered by 8 preachers of BTRC - Reported by the Director of BTRC Huaigu WANG.



<https://bpi2019.org.au>



general@bpi2019.org.au

- Online Acts Learning: Lectures led by Vice Chairperson Ms. Jing Dong - Reported by Jing DONG.
- Online Lectures on Buddhist Teachings: Lectures on Samadhi and Sutra of Medicine Buddha led by Yuping HE (Enid) (150 lectures).

B. Occasional Activities

1 Activities & Practices

- Buddhist Worship/Chanting in BPI Office: Led by Rev. Grace (Thi My Trang LE) based on visitors' requests.
- Meditation: Meditation classes or space provided upon visitor request (10 times).
- BPI Members Visiting: Visits by overseas or interstate members, participating in celebrations and Dharma Talks with the Advisor (6 visits).
- Community Communications: Neighbours sought prayer or assistance from BPI (11 times).

2 Approvals & Certificates

- Membership Approvals: 11 membership applications have been approved.
- Taking Refuge Certificate: Awarded to Ms. Chaoqun CAI on January 1, 2024 (1 certificate).
- Certificate of Volunteers: Issued to local volunteers in recognition of their contributions to events (9 certificates).

C. Analysis on BP I Growth of Financial Year 23-24

Throughout the year, the Growth is as below:

On-site Big Events: 3

On-site gathering: on Weekly Basis

Members increasing 13, except ceasing 2

Volunteers joining: 9

Dharma Talk: more regular and profound

Understanding & Practicing: more deeply and start practicing on Ten Wholesome Deeds, etc.

Meditation Instructions Compiled

Yuping HE expressed her heartfelt gratitude to Advisor Bennie Spirit for his inspiring and leading, to the dedicated preachers, devout members, committee, local volunteers, and the supportive neighbours.

D. Analysis on BP I Weakness/Threats of Financial Year 2023-2024

There is a lack of talent to support key roles within BPI, including the positions of Public Officer, Treasurer, and English Preacher.

Funds just made end meet: the closing surplus for 2024 is \$4,298.41. It is hoped that BPI may receive a government grant next year.



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

2.6.2 Treasurer's Work (Part-time)

Yuping HE reported the accounts of the association and provided an overview of the accounts below:

1. Income

In the financial year of **01.07.2023 to 30.06.2024**, BPI's total income was **\$73,485.94**, including Donations (**\$70,743.54**), Membership Income (**\$1,296.00**), In-Kind Donations (**\$1,351.88**) and Interest Income (**\$94.52**).

2. Expenses

The total expense of the association for the financial year of **01.07.2023 to 30.06.2024** was **\$69,187.53**.

3. Net Income

The Net Income of the association for the financial year of **01.07.2023 to 30.06.2024** was **\$4,298.41**. The closing surplus consisted of net income of 2024 (**\$4,298.41**) and the opening surplus of 2023 (**\$295,645.51**), resulting in a total of **\$299,943.92**.

4. Assets

(1) Current Assets

Cash at the bank: **\$258,697.94**

Cash on Hand: **\$419.98**

Right of Use (ROU) asset: **\$39,600**

Non-Cash Right of Use (NC-ROU) asset: **\$9,900**

(2) Non-current Assets

Non-current assets total: **\$40,826**

5. Liabilities

(1) Current Liabilities

Right of Use (ROU) liability: **\$39,600**

(2) Non-current Liabilities



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

Non-current ROU liability: **\$9,900**

6. Net Assets/Members Fund

Buddha' Practice Incorporated's net assets: **\$299,943.92**

7. Depreciation

The depreciation value of certain assets owned by the association, including sofa, computers, printer, office software, recharge sockets, fridge, desks, lamps, Fans and Vacuum etc, amounted to **\$1,953**.

8. Office Rent Disclosure

Dawn Spirit, the sole director of BSYG Trading Pty Ltd, leased the property at 110/12 Salonika St, Parap NT 0820, to Buddhas' Practice Incorporated for \$3,000 per month.

The tenancy is for 2 years, commencing at October 1, 2022, and ending on September 30, 2024.

9. Resolutions on Matters Mentioned by Auditor VGA

Yuping HE reported the three issues raised by VGA in their management letter and shared the Resolutions made by the Committee.

1) *Bank Account*

a. *NAB account "Buddha's Practice Incorporated" has the incorrect account number recorded in Xero. As per email and discussion in office, please ensure this is corrected for your next audit.*

b. *Cash on Hand has a balance of \$419.97. This is not possible for cash, please correct to reconcile the cents to the correct amount.*

Solutions:

a) Revised as per VGA's reminder sent via email.

b) Current cash on hand is \$420, with a balance of \$419.97. It will be made possible for cash in FY 24-25, and the cents are to be corrected to reconcile the correct amount.

2) *GST*

a. *We found transactions that had GST figures when you are not GST registered. Please ensure the correct tax rate is entered when reconciling your accounts.*

Solutions:

According to the Suggestion of Advisor of BPI, currently we have not registered GST, so that we use the Accounting Method: BAS Excluded.



3) Members Register

a. *As per your constitution 12.4, 'In order not to create a greater workload for the audit and the government, and in order not to give people the opportunity to break the law, the membership fee from China is to be waived outright (with its membership fee waived in exceptional cases) and the balance of the total membership fee will be raised by Bennie Spirit from companies.'. From the documents provided, we attained that there are 16 memberships to be paid, but funds were only received for 12. Please ensure your membership register is kept up to date to reflect any members cessation or reasons as to non-payment.*

Receipt and consideration relating to this letter should be minuted in your next meeting.

Solutions:

- a) Linxin HE is willing to repay, and the receipt has been presented at the AGM.
- b) Thingoclanh NGUYEN has been kindly considered for a waiver for Financial Year 23-24 due to the policy transition for Financial Year 24-25.
- c) Thikimhieu NGUYEN and TRUONG ANH TAI will have to cease membership in accordance with clause 12(3) of the BPI Constitution, as they have refused to submit the subscription for Financial Year 24-25.

In the end, Yuping HE called for a **vote for the Resolutions** made by the Committee:

Result: Agreed:67/67

Decision: Approved

2.6.3 Public Officer's Work (Part-time)

Yuping HE reported her work served as a Part-time Public Officer

- August 16, 2023: Yuping HE was elected as Public Officer.
- August 23, 2023: Yuping HE submitted Change of Public Officer's Details to NT Government with an approval on October 9, 2023.
- December 11, 2023: Yuping HE submitted Annual Return of BPI to NT Government and with an approval on December 18, 2023.
- December 17, 2023: Yuping HE submitted Annual Information Statement 2023 and Financial Report 2023, and updated responsible people on ACNC website, which were displayed after being uploaded.



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

According to Clause 39 of the *Constitution of Buddhas' Practice Incorporated*, Yuping HE has thoroughly fulfilled the duties of the Public Officer, which are as follows:

39. Public Officer

(1) *The public officer must ensure that documents are filed with the Commissioner of Consumer Affairs in accordance with sections 23, 28, and 45 of the Act.*

(2) *The public officer must keep a current copy of the Constitution of the Association.*

Agenda item 3: Election of Committee Members

According to Clause 28 (4) of the Constitution of Buddhas' Practice Incorporated (BPI), if there are no additional candidates and a Committee Member has not resigned, they may serve consecutive terms.

Aside from Jinlian Fang's resignation from the Committee due to personal reasons in the last financial year, no additional nominations were received by the Secretary at least 14 days before AGM date.

Therefore, the Committee Members will serve a consecutive term in the FY 24-25:

Advisor: Bennie SPIRIT

Chairperson: Yuping HE

Vice-Chairperson: Jing DONG

Treasurer (Part Time) & Public Officer (Part Time): Yuping HE

Secretary & Manager of Web Content: Yinfeng WANG

Treasurer Assistant: Dawn SPIRIT

Director of Buddhist Teaching Research Centre: Huaigu WANG

Chinese Preacher: Chengli LI

Vietnamese Preacher: Thimytrang LE

Japanese Preacher: Lixin HE

Member Representative: Yuhua HU

The rules as always,

if you agree, keep silent as acquiescence;

if you disagree, type 9 to get on mic to speak out your reason on disagreement.

Voting for the committee members

Result: Agreed:67/67

Decision: Approved



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

Agenda item 4: Confirmation of the previous AGM minutes

The minutes of the previous Annual General Meeting of BPI held online via Zoom on 30 November, 2023 were accepted as a true and accurate record.

Agenda item 5: Any other business requiring consideration by the Association at the meeting

There was no business arising from the members.

Agenda item 6: Chairperson's summary and closing speech

The Chairperson Yuping HE thanked all in attendance, delivered a speech on Looking-ahead with the outlines 1) More and more people join us to study and practice Buddhist Teachings; 2) More talents join us to fill the vacancies; 3) Fundraising.

The meeting closed at 10:57 pm, Darwin Time in the music of Song of BPI-Original Vow.

Confirmation of the minutes

The minutes are a true and accurate record of the meeting.

Yinfeng WANG

.....
(Minute taker)

.....
(Singed)

06/11/2024

.....
(date)

Yuping HE

.....
(Chairperson)

.....
(Singed)

06/11/2024

.....
(date)