



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

Management Committee Meeting Minutes of Buddhas' Practice Incorporated

Meeting No: 13
Date: 7/2/2024
Time: 8:00pm-8:20pm (Darwin Time)
Place: Zoom.us/ Level 2 Board Room, 12 Salonika Street, Parap, 0820, NT
Meeting ID: 83183956668
Password: 631017
URL:
<https://us06web.zoom.us/j/83183956668?pwd=sMtkPUDaCa99ARLsvgJVMsB0JC7VY2.1>

Meeting Host: HE, YUPING
Minute Secretary: WANG, YINFENG
Time Keeper: WANG, YINFENG



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Attendees

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

No	Name	Position	Attendance	Method
1.	BENNIE SPIRIT	Advisor	P	in person
2.	Yuping HE	Chairperson/Public Officer/ Treasurer	P	Both by video and in person
3.	Dong JING	Vice-Chairperson	P	by videoconference
4.	DAWN SPIRIT	Treasurer Assistant	P	in person
5.	Fei QIAN	Member	P	by videoconference
6.	Huaigu WANG	Director of BRTC	P	by videoconference
7.	Chengli LI	Chinese Preacher	P	by videoconference
8.	LE THI MY TRANG	Vietnamese Preacher	P	in person
9.	Linxin HE	Japanese Preacher	P	by videoconference
10.	Yinfeng WANG	Secretary/Manager of Web Content	P	by videoconference
11.	Yuhua HU	Member Representative	P	by videoconference
12.	Jinlian FANG	Committee Member	P	in person

Attendance Report



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P	12
A	0
L	0
Abs	0
Total	12

Meeting open	HE, YUPING (Chairperson) opened the meeting at 8: 00 PM Darwin Time Zone.
Apology	Please refer above
Participant status	Please refer above

Reports and Proposal

Yuping HE	<p>TOPIC:</p> <ol style="list-style-type: none"> 1. Cash in & out of Jan, 2024- Reported by Yuping HE 2. Jing DONG's report on the left job of Treasurer 3. Approval of New Member Application
Major Resolutions	<p>Topic 1: Cash in & out of Jan, 2024- Reported by Yuping HE</p> <p>Cash in & out of Jan, 2024</p> <p>Yuping HE provided the following breakdown of BPI's expenses for January 2024:</p> <p>Bank - Cash Out</p> <p>The total cash out during the period from January 4th, 2024 to January 31st, 2024, amounted to \$4,097.46.</p> <ul style="list-style-type: none"> ● 4 Jan 2024: Internet Transfer Reimburse cost was \$450. ● 4 Jan 2024: Internet Transfer Reimburse set up cost was \$80. ● 22 Jan 2024: Accounting software (Xero) monthly cost was \$48.75.



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	<ul style="list-style-type: none"> ● 24 Jan 2024: Internet Transfer Invoice payment was \$218.71. ● 31 Jan 2024: The office rent cost for Jan was \$3,300. <p>Topic 2: Jing DONG's report on the left job of Treasurer</p> <p>Jing DONG stated that she has uploaded all relevant bank transfer evidence to the Xero system, except 3 transactions needing to be confirmed later.</p> <p>Additionally, the hot water bill issue has been resolved by Yuping HE.</p> <p>Topic 3: Approval of New Member Application</p> <p>The committee members have unanimously approved the application of Xiumei WANG to become a member of the association.</p> <p>Vote: 12/12</p>
Minutes of the previous meeting	N/A
Chairperson's comment	N/A
Future Program	To Be Confirmed
Meeting close	The meeting was declared closed at 8:20 pm, Darwin Time Zone.

Confirmation of the minutes

This minute is a true and accurate record of the meeting.

Signed by:

Minutes prepared by:

(Date)13/2/2024