



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

Darwin NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

Management Committee Meeting Minutes of Buddhas' Practice Incorporated

Meeting No: 05
Date: 22/10/2025
Time: 8:00pm-8:27pm (Darwin Time)
Place: Zoom.us
Meeting ID: 6310170000
Password: 631017
URL: <https://us06web.zoom.us/j/6310170000?pwd=UnNLd01aSzlpOS81TzZpU2djYUEyQT09&omn=83748681348>

Meeting Host: HE, YUPING
Minute Secretary: WANG, YINFENG
Time Keeper: WANG, YINFENG



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Attendees

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

No	Name	Position	Attendance	Method
1.	BENNIE SPIRIT	Advisor	P	by videoconference
2.	Yuping HE	Chairperson/Public Officer/ Treasurer	P	by videoconference
3.	Dong JING	Vice-Chairperson	P	by videoconference
4.	DAWN SPIRIT	Treasurer Assistant	P	by videoconference
5.	Huaigu WANG	Director of BRTC	P	by videoconference
6.	Chengli LI	Preacher of the BPI Committee	P	by videoconference
7.	LE THI MY TRANG	Preacher of the BPI Committee	P	by videoconference
8.	Chaoqun CAI	Member	P	by videoconference
9.	Ximing ZHAO	Member	P	by videoconference
10.	Yinfeng WANG	Secretary/Manager of Web Content	P	by videoconference
11.	Yuhua HU	Member Representative	P	by videoconference

Attendance Report



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P	11
A	0
L	0
Abs	0
Total	11

Meeting open	HE, YUPING (Chairperson) opened the meeting at 8: 00 PM Darwin Time Zone.
Apology	
Participant status	

Reports and Proposal

Yuping HE	<p>TOPICS:</p> <ol style="list-style-type: none"> 1. Reports from Director of BTRC-by WANG, HUAIGU 2. Reminders of the Preparation of AGM FY 24-25-by HE, YUPING 3. Updates of VITACHOICE LTD-by HE, YUPING 4. Cash in & Out of September, 2025-by HE, YUPING 5. Meeting Minute Confirmation-by WANG, YINFENG
Major Resolutions	<p>Topic 1: Reports from Director of BTRC-by WANG, HUAIGU</p> <p>WANG, HUAIGU presented the BTRC's recent business in below two aspects.</p> <p>a) The status of the thesis defense of the Dharma preachers of the BTRC;</p> <p>The 22nd's thesis defense started on August 23rd, 2025, and ended on September</p>



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29th, 2025.

The participants are preachers Guiling SUN, Shan YAN, Zhifang LIU and Meiling CHEN, who prepared and submitted their thesis defense outlines and defended their theses.

b) The status of the thesis writing seminar of the BTRC;

The BTRC held the 23rd thesis writing seminar on October 9th, 2025, discussing the thesis On wisdom, and basically achieved the expected goal---the Dharma preachers can write this issue's thesis more easily, fluently and with higher quality.

The participants are Preachers Meiling CHEN, Shan YAN, Zhifang LIU, Guiling SUN and Huaigu WANG.

Topic 2: Reminders of the Preparation of AGM FY 24-25-by HE, YUPING

Yuping HE reminded the committee members once again to prepare for the upcoming Annual General Meeting.

Topic 3: Updates of VITACHOICE LTD-by HE, YUPING

Yuping HE gave an update on the registration progress of VITACHOICE LTD as follows:

- Reserve Company Name – Completed on Sept 10, 2025 (ASIC) ✓
- Draft Constitution – Completed on Sept 10, 2025 (ASIC/ACNC) ✓
- Board Resolution – Completed on Sept 10, 2025 (ASIC) ✓
- Register Company – Completed on Sept 15, 2025 (ASIC) ✓
- Apply for ABN & TFN – Completed on Sept 15, 2025 (ATO) ✓
- Apply for FBT Rebate – Completed on Sept 15, 2025 (ATO) ✓
- Maintain Members Register – Completed on Sept 20, 2025 (ASIC/ACNC) ✓
- Establish Bank Account – Completed on Sept 24, 2025 (Bank) ✓
- Register with ACNC – Submitted on Oct 9, 2025, currently awaiting allocation (up to 9 weeks)



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	<ul style="list-style-type: none"> ● Apply for DGR Endorsement – Submitted on Oct 9, 2025, currently awaiting allocation (up to 9 weeks) ● Apply for GST Concession – Submitted on Oct 9, 2025, currently awaiting allocation (up to 9 weeks) ● Financial Governance – has been submitted as an attachment when applying ACNC Registration. <p>Summary:</p> <ul style="list-style-type: none"> ● 8 tasks completed ● 4 tasks submitted and pending (expected up to 9 weeks processing) <p>Topic 4: Cash in & out of September, 2025-by HE, YUPING</p> <p>Cash in & out of September, 2025</p> <p>Yuping HE provided the following breakdown of BPI's cash in and out for September 2025:</p> <p>Bank - Cash In</p> <p>The total cash in during the period for August 2025, amounted to \$6,307.06.</p> <ul style="list-style-type: none"> ● 5 September 2025: Donation from Anna (THI THU TRAN) was \$500. ● 15 September 2025: Donation from EVER BLOOMING INDUSTRIAL LIMITED was \$5,759.90. ● 30 September 2025: Interest of NAB account #9133 was \$47.16. <p>Bank - Cash Out</p> <p>The total cash out during the period for September 2025, amounted to \$8,303.29.</p> <ul style="list-style-type: none"> ● 1 September 2025: The office rent cost for September was \$3,300. ● 1 September 2025: The Body Corporate Fee from Sept 1 to Nov 30 was \$4,930. ● 22 September 2025: Monthly XERO subscription Fee was \$56.24. ● 22 September 2025: Hot water & Aircon System Fee of August was \$17.05.
Minutes of the previous meeting	Confirmed.



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Chairperson's comment	N/A
Future Program	To Be Confirmed
Meeting close	The meeting was declared closed at 8:27pm, Darwin Time Zone.

Confirmation of the minutes

This minute is a true and accurate record of the meeting.

Signed by:

Minutes prepared by:

(Date)25/10/2025