



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041



<https://bpi2019.org.au>

general@bpi2019.org.au

Management Committee Meeting Minutes of Buddhas' Practice Incorporated

| | |
|-------------------|---|
| Meeting No: | 08 |
| Date: | 03/12/2025 |
| Time: | 8:00pm-8:36pm (Darwin Time) |
| Place: | Zoom.us |
| Meeting ID: | 6310170000 |
| Password: | 631017 |
| URL: | https://us06web.zoom.us/j/6310170000?pwd=UnNLd01aSzlpOS81TzZpU2djYUEyQT09&omn=81437902412 |
| Meeting Host: | HE, YUPING |
| Minute Secretary: | WANG, YINFENG |
| Time Keeper: | WANG, YINFENG |



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Attendees

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

| No | Name | Position | Attendance | Method |
|-----|-----------------|--------------------------------------|------------|--------------------|
| 1. | BENNIE SPIRIT | Advisor | P | by videoconference |
| 2. | Yuping He | Chairperson/Public Officer/Treasurer | P | by videoconference |
| 3. | Dong Jing | Vice-Chairperson | P | by videoconference |
| 4. | DAWN SPIRIT | Treasurer Assistant | P | by videoconference |
| 5. | Huaigu Wang | Director of BRTC | P | by videoconference |
| 6. | Chengli Li | Preacher of the BPI Committee | P | by videoconference |
| 7. | LE THI MY TRANG | Preacher of the BPI Committee | P | by videoconference |
| 8. | Chaoqun Cai | Committee Member | P | by videoconference |
| 9. | Ximing Zhao | Committee Member | P | by videoconference |
| 10. | Yinfeng Wang | Secretary/Manager of Web Content | P | by videoconference |
| 11. | Fei Qian | Member | P | by videoconference |
| 12. | Yuanyuan Ning | Member | P | by videoconference |
| 13. | Li Huang | Member | P | by videoconference |
| 14. | Thi Thu Tran | Committee Member | P | by videoconference |



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Attendance Report

| | |
|--------------|-----------|
| P | 14 |
| A | 0 |
| L | 0 |
| Abs | 0 |
| Total | 14 |

| | |
|--------------------|---|
| Meeting open | HE, YUPING (Chairperson) opened the meeting at 8: 00 PM Darwin Time Zone . |
| Apology | |
| Participant status | |

Reports and Proposal

| | |
|-----------|---|
| Yuping HE | <p>TOPICS:</p> <ol style="list-style-type: none">1. Cash in & out of Nov, 20252. Approval of Membership Application3. Report from Ven.LE THI MY TRANG (Grace) on preparation of BPI 6th Anniversary Celebration4. Report from Ximing Zhao (Bond) on preparation of BPI 6th Anniversary Celebration5. Report from Chaoqun Cai (Jean) on preparation of BPI 6th Anniversary Celebration |
|-----------|---|



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|-------------------|---|
| | <p>6. Report from Ven.Chengli Li (Ivy) on Preparation of BPI 6th Anniversary Celebration</p> |
| Major Resolutions | <p>Topic 1: Cash in & out of November, 2025-by HE, YUPING</p> <p>Cash in & out of November, 2025</p> <p>Yuping He provided the following breakdown of BPI's cash in and out for November 2025:</p> <p>Bank - Cash In</p> <p>The total cash in during the period for November 2025, amounted to \$339.3.</p> <ul style="list-style-type: none">● 24 November 2025: Donation from Chaoqun CAI was \$300.● 28 November 2025: Interest of NAB account #9133 was \$39.3. <p>Bank - Cash Out</p> <p>The total cash out during the period for November 2025, amounted to \$4,695.04.</p> <ul style="list-style-type: none">● 10 November 2025: The office rent cost for November was \$3,300.● 10 November 2025: Hot water & Aircon System Fee of October was \$18.8.● 12 November 2025: Avenue internet service from December 2025 to December 2026 was \$1,320.● 21 November 2025: Monthly XERO subscription Fee was \$56.24. <p>Topic 2: Approval of Membership Application</p> <p>The membership application of Kun Guo from China, has been approved by the Committee.</p> <p>Vote: 14/14</p> <p>Topic 3: Report from Ven.LE THI MY TRANG(Grace) on preparation of BPI 6th Anniversary Celebration</p> |



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Venerable LE THI MY TRANG(Grace) presented a report on her preparations for the BPI 6th Anniversary Celebration, as shown in the following photos.

BPI 6th Anniversary: Final Preparation Report

Sẵn sàng cho Lễ Kỷ Niệm 6 Năm BPI – 100% Complete

| | | | |
|---|---|---|--|
| OVERALL PROGRESS (TIỀN ĐỘ CHUNG) | CONTENT PREPARATION (NỘI DUNG HOÀN TẤT) | VOLUNTEER TEAM STATUS (TÌNH NGUYỆN VIÊN) | COMPLETED DELIVERABLES (HẠNG MỤC HOÀN TẤT) |
| <ul style="list-style-type: none"> 100% Program Structure Completed Main Event Video Completed All Music & Slides Prepared | <ul style="list-style-type: none"> Presentations Completed 3 bài trình bày hoàn chỉnh Multimedia: VitaChoice & Ánh Bì Nguyễn Nở Hoa 2 tiết mục nhạc họp hoàn tất Dharma Speech Ready Pháp từ sẵn sàng | <ul style="list-style-type: none"> MC Hosts: Jane & Kuen – Confirmed Người dẫn chương trình – Đã xác nhận Photography / Video: Dawn – Confirmed Nhịp ảnh / Video – Đã xác nhận Reception: Rosie – Confirmed Lễ tân – Rosie – Đã xác nhận Audio / Micro Support: An – Confirmed Hỗ trợ micro – An – Đã xác nhận Ceremony AV Support – Ready Âm thanh / Ánh sáng – Sẵn sàng | <ul style="list-style-type: none"> MC Script - Phá Từ - Slides - Completed Kịch bản - Pháp từ - Trình chiếu – Hoàn tất Music - Suno Tracks - Completed Âm nhạc - Suno – Hoàn tất Stage & Reception Area – Ready Sân khấu & lễ tân – Sẵn sàng |

Ready for a Successful 6th Anniversary Ceremony
Sẵn sàng cho Lễ Kỷ Niệm 6 Năm BPI

NotebookLM

GIỚI THIỆU TOÀN BỘ CHƯƠNG TRÌNH • FULL PROGRAM OVERVIEW

BPI 6th Anniversary Celebration
Charity • Science • Wisdom

| | | | |
|--|--|--|--|
| | 1. Phản khai mạc trang trọng | | 1. Solemn Opening Ceremony |
| | 2. Nghi thức Tôn giáo – Niệm Phật cầu gia hộ | | 2. Religious Ceremony – Buddha Recitation & Blessings |
| | 3. Vũ khúc & cúng dường nghệ thuật mở màn | | 3. Opening Dance & Artistic Offering |
| | 4. Ba chương quan trọng về BPI & VitaChoice <ul style="list-style-type: none"> • 6 năm xây nền tảng • Từ hiểu biết đến hành động • Ba nguyên tắc bất biến | | 4. Three Core Presentations: BPI & VitaChoice <ul style="list-style-type: none"> • Six years of foundation • From understanding to action • Three unshakable principles |
| | 5. Trình chiếu nhạc họa: VitaChoice | | 5. Multimedia Performance: VitaChoice |
| | 6. Trình chiếu nhạc họa: Ánh Bì Nguyễn Nở Hoa | | 6. Multimedia Performance: The Blossoming Light of Compassion |
| | 7. Pháp từ – đạo từ của chư vị pháp sư | | 7. Dharma Address – Encouragement for the Path |
| | 8. Chia sẻ & văn nghệ cúng dường | | 8. Sharing & Musical Offerings |
| | 9. Nghi thức cắt bánh sinh nhật BPI – 6 năm | | 9. BPI Birthday Cake Cutting & Tea Reception |
| | 10. Lời cảm tạ & bế mạc | | 10. Closing & Dedication of Merit |

"Nguyễn cho buổi lễ hôm nay diễn ra trong ánh sáng từ bi và trí tuệ." – "May today's ceremony unfold in the radiance of compassion and wisdom."

NotebookLM



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Topic 4: Report from Ximing Zhao (Bond) on preparation of BPI 6th Anniversary Celebration

Ximing Zhao (Bond) has reported his preparations for the BPI 6th Anniversary Celebration below.

Event Timeline and Script Highlights

11:00 AM – Opening Ceremony (Host: Jean)

Welcomes everyone to BPI's "6th birthday party," acknowledges Traditional Owners (Larrakia people) and Elders, thanks community/supporters, mentions agenda handouts, then invites Bond for BPI introduction.

11:05 AM – Introduction of BPI & Founder (Bond)

Bond thanks Jean, provides a brief overview of BPI's past, present, and future, and marks the milestone with thanks to Bennie.

11:10 AM – Spiritual Blessing (Led by Bond)

Traditional chanting ceremony led by Rev. Ivy, Grace, and Ellie; audience invited to relax and receive the blessing.

11:20 AM – Special Guest (Host: Jean)

Introduces Brendan (Australian partner and key supporter who co-organized the event) to share insights and lead games.

11:30 AM – Wisdom & Joy

Brendan leads interactive games; hosts assist with prizes, translations, and maintaining fun energy.

11:50 AM – Words of Wisdom (Bond)

Thanks Brendan and Bennie for the session.

12:00 PM – The Grand Celebration (Brendan)

Cake cutting and toasts: to BPI's six years, wisdom in action, true compassion,



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|---------------------------------|---|
| | <p>VitaChoice, and the community/family. Followed by singing "Happy Birthday." T</p> <p>12:20 PM – Community Feast (Bond)</p> <p>Buffet opens; encourages enjoying food and company.</p> <p>12:50 PM – Closing (Jean)</p> <p>Thanks Bennie, Brendan, teachers, and attendees; notes "six years down – and we're just getting started," with safe travels and goodbye.</p> |
| | <p>Topic 5: Report from Chaoqun Cai(Jean) on preparation of BPI 6th Anniversary Celebration</p> <p>Chaoqun Cai(Jean) has shared her preparations for the BPI 6th Anniversary Celebration, including: a draft agenda, 65 Quotes design images, the MC presenter's script (which Ximing Zhao (Bond) presented above), and her recitation speech on BPI's Past, Present, and Future.</p> <p>In the end, she expressed her wishes for a successful celebration.</p> <p>Topic 6: Report from Ven.Chengli Li (Ivy) on Preparation of BPI 6th Anniversary Celebration</p> <p>Venerable Chengli Li (Ivy) has provided an update on her preparations for the BPI 6th Anniversary Celebration (details below).</p> <p>She has assembled approximately 8 hours of programs in Chinese and intends to commence the online celebration at 3:00 PM Darwin time on 5 December 2025.</p> <p>If further programs are added later, she will adjust the starting time forward to around 2:00 PM Darwin time accordingly.</p> |
| Minutes of the previous meeting | N/A |
| Chairperson's | N/A |



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| comment | |
|----------------|---|
| Future Program | To Be Confirmed |
| Meeting close | The meeting was declared closed at 8:36pm, Darwin Time Zone. |

Confirmation of the minutes

This minute is a true and accurate record of the meeting.

Signed by:

Minutes prepared by:

(Date) 1/1/2026