



Buddhas' Practice Incorporated

3/418 Stuart Highway Winnellie

DARWIN NT 0820

Australia

ABN: 30567859041



<https://buddhaspracticeinc.org.au>



btrc2020@buddhaspracticeinc.org.au

First Annual General Meeting

Minutes of annual general meeting

Meeting No: 001
Date: 23/08/2020
Time: 8.00pm-10.00pm (Darwin Time)
Place:

1) Main Channel -- Zoom.us
Meeting ID: 944 0130 9805
Password : 921847

[URL:https://zoom.us/j/94401309805?pwd=SzlmdWRqTkRZeUxyVHhMdnk4cE5jZz09](https://zoom.us/j/94401309805?pwd=SzlmdWRqTkRZeUxyVHhMdnk4cE5jZz09)

2) Branch Channel -- FTXXH QQ group

Meeting Host: Jing DONG
Chairperson: Baosheng SUN
Participants: Please refer 1.2 Attendees below
Minute Secretary: Lixin HE
Time Keeper: Chengli LI

Agenda item 1: Welcome, attendees and apologies

1.1 Chair

Chairperson: Baosheng SUN
Vice-chairperson: Jing Dong

Buddhas' Practice Incorporated

1.2 Attendees

NO.	Name	Position	Participation method
1.	Baosheng SUN (孙宝胜)	Chairperson	by videoconference
2.	Jing DONG (董晶)	Vice- Chairperson	by videoconference
3.	Zhiping LIAO (廖志萍)	Secretary General	by videoconference
4.	Fei QIAN (钱飞)	Treasurer/Public Officer	by videoconference
5.	Lixin HE (何立新)	Secretary and Master	by videoconference
6.	Chengli LI (李呈丽)	Member and Master	by videoconference
7.	Meiling CHEN (陈美玲)	Member and Master	by videoconference
8.	Huaigu WANG (王怀谷)	Member and Master	by videoconference
9.	Shan YAN (严姗)	Member and Master	by videoconference
10.	Thimytrang LE (黎氏美庄)	Member and Master	by videoconference
11.	Guodong YANG (杨国东)	Member and Master	by videoconference
12.	Beiyan YU (于蓓燕)	Member	by videoconference
13.	Ailing SUN (孙爱玲)	Member	by videoconference
14.	Guiling SUN (孙贵玲)	Member	by videoconference
15.	Canrong ZHOU (周灿荣)	Member	by videoconference
16.	Jianxin ZHOU (周建新)	Member	by videoconference
17.	Jun XU (许军)	Member	by videoconference
18.	Aifang MEI (梅爱芳)	Member	by videoconference
19.	Dandan WANG (王丹丹)	Member	by videoconference
20.	Yuhua HU (胡煜华)	Member	by videoconference
21.	Yuping HE (何玉平)	Member	by videoconference
22.	Meizhen SHEN (沈美珍)	Member	by videoconference

Buddhas' Practice Incorporated

NO.	Name	Position	Participation method
23.	Cong TAN(谭聪)	Member	by videoconference
24.	Zhifang LIU (刘志芳)	Member	by videoconference
25.	Qihong CHEN (陈期红)	Member	by videoconference
26.	Wenjie GUO (郭文杰)	Member	by videoconference
27.	Li HUANG (黄励)	Member	by videoconference
28.	Zhixia LIU (刘智霞)	Member	by videoconference
29.	Chaoqun CAI (蔡超群)	Member	by videoconference
30.	Aidi SHEN (沈爱娣)	Member	by videoconference
31.	Yinfeng WANG (汪银凤)	Member	by videoconference
32.	Yunyun DENG (邓恽恽)	Member	by videoconference
33.	Wei ZHANG (张巍)	Member	by videoconference
34.	Thikimhieu NGUYEN (阮氏金孝)	Member	by videoconference
35.	Tinghui YU (余亭慧)	Member	by videoconference
36.	Yongwen LYU(吕永文)	Member	by videoconference
37.	Chenyu LIU (刘晨宇)	Member	by videoconference
38.	Qiang CAO (曹强)	Member	by videoconference
39.	Huijuan LUO (罗惠娟)	Member	by videoconference
40.	Li HUANG (黄莉)	Member	by videoconference
41.	Ximing ZHAO (赵希明)	Member	by videoconference
42.	Yongnan LYU (吕永南)	Member	by videoconference
43.	Changhao GENG (耿长昊)	Member	by videoconference
44.	Zhanhua SHI (施展华)	Member	by videoconference
45.	Thingoclanh NGUYEN (阮氏玉良)	Member	by videoconference

Buddhas' Practice Incorporated

NO.	Name	Position	Participation method
46.	Kangkang ZHANG (张康康)	Member	by videoconference
47.	Yinchun GAN (甘银春)	Member	by videoconference
48.	Jinlian FANG (方进莲)	Member	by videoconference
49.	Chengying YAO (姚程英)	Member	by videoconference
50.	Jianlong SUN (孙建龙)	Member	by videoconference
51.	Wenhua DU (杜文华)	Member	by videoconference

51/51 attended the AGM meeting

1.3 Apologies

Nobody 0/51

1.4 Meeting open

Jing Dong (Vice-chairperson) opened the meeting at **8.00pm Darwin Time Zone**.

Agenda item 2: Proxy appointments

Nobody 0/51

Agenda item 3: Minutes of previous meeting and matters arising

N/A

Buddhas' Practice Incorporated

Agenda item 4: Association reports

4.1 Chairperson's report

- 1) Baosheng Sun (Chairperson) welcomed all the attendees and thanked Jing Dong (Vice-Chairperson) for the introduction to the Annual General Meeting (AGM).
- 2) Expounded on
 - a. why the association was named Buddhas' Practice
 - b. what Buddhas' Practice is—all the practices and performances from the Buddhas' initial intention to finally achieving the Buddhas' Path
 - c. what the big benefits are even if someone imitates just a little the Buddhas' Practice to cultivate kindness, compassion, joy, and giving
 - d. what the obstacles originated from afflictions will encounter
- 3) Nominated Master Yinyue (Chengli LI), who is positive, active, responsible and cohesive, to be the next Chairperson. What she had been done was harmony with the objects and purposes of our association—kindness, compassion, joy and giving
- 4) Further explained that if everybody does in this way, our association will be made better and better. If we skilfully apply our minds, we will attain unlimited kinds of excellent and fine meritorious virtues. On the contrary, our association will be made worse and worse if we are not positive to contribute but just with evil-grasping minds
- 5) Asked all the members present on the online channels of the association to vote on the nominee Chengli LI, who would be the next chairperson and to explain the reason of voting; Meanwhile, raised the issue that whether Chengli Li is eligible for the election due to her residing outside Australia. Furthermore, asked the Vice President, an Australian Citizen to supervise the counting of votes to ensure fairness
- 6) Hoped that there would be more and more individuals who are much better than Master Yinyue (Chengli LI) to be in charge of all the business of our association and truly have the qualities to unite and lead the great assembly, all without obstruction
- 7) Emphasized the importance of understanding even penetrating the Constitution of our association

Action required and/or resolutions arising from the report:

Result of the Voting above:

agreed: 47 /51

disagreed: 1/51

abstentions: 3/51

Decision: Chengli LI will be the next Chairperson if she is eligible according to the relevant Australia laws and regulations.

4.2 Committee members and other members' report

4.2.1 Vice-Chairperson's report—Jing DONG

- 1) Apologized for doing little contribution to the association due to personal study and work
- 2) Deeply realized the importance of constant learning
- 3) For the detailed issue, first of all, to study and even to have a good command of The Constitution of Association and also the relevant Act
- 4) To make a plan for the whole year, which can help focus on things within a certain period

Buddhas' Practice Incorporated

5) Pledged to Study, Practise and Promote the Buddhas' Practice in accordance with her own intention

4.2.2 Secretary General's report--Zhiping LIAO

- 1) Reviewed the whole process of establishing this association
- 2) Highlighted our common purposes-Study, Practise and Promote Buddhas' Practice from the initial intention till the Perfection of Bodddhi
- 3) Reported the Delegation to Buddhist Teaching Research Center and its relevant activities to follow Buddhas' Practice, such as papers written by the masters
- 4) Whether or not being elected to serve this association further, would encourage, drive, supervise and maintain the normal work of the Association and its business for Dharma-Preaching and Beings-Benefiting in accordance with relevant rules and regulations

4.2.3 Member's report—Chengli LI

- 1) Reported the website construction of Buddhas' Practice Incorporated and the main members'tasks of maintaining and updating the websites
- 2) Introduced of the Committee Members, the Delegation to Buddhist Teaching Research Center, valid from Feb 6, 2020 to Feb 5, 2023 and members plus an associate member, totally 52
- 3) Reported the current and future activities organized by the Research Center as below:
 - a. Reported the submission of Papers written by preachers of the Research Center
 - b. Explained Members' reviews on the preachers' papers on the official website and how to assess the papers on the official website <https://buddhaspracticeinc.org.au/>
 - c. Online Lectures on Paper Writing
 - d. Online Lectures on the Association's Constitution and its Recitation via online channel
 - e. Mentioned the coming third activity

4.2.4 Member's report—Yuping HE

- 1) Reported the translation jobs she had done during the past financial year, such as Chinese-English translations of Regulations and SOP for Membership of Buddhas' Practice Incorporated, and DELEGATION LETTER to Buddhist Teaching Research Center, etc.
- 2) Assisted the Secretary to do the Meeting Minutes in both Chinese and English
- 3) In the coming future will make more efforts to follow the Buddhas' Practice and practise the Buddhas' Practice
- 4) During the following financial year, take responsibility of the members' recitation of Constitutions of Buhhas' Practice Incorporated in order to support the association's daily operation

4.2.5 Secretary's report—Lixin HE

Summarized all the jobs she had done during the past financial year from three aspects below:

- 1) Kept Meetings details dated from Nov 2019 to June 2020
(An attachment [Buddhas' Practice Incorporated 2019-2020's Statistical table of meeting convening](#) submitted for reference) and assisted to publish meeting notices and minutes on the official website
- 2) Drafted the files such as Regulations and SOP for Membership of Buddhas' Practice Incorporated and DELEGATION LETTER to Buddhist Teaching Research Center, etc. and discussed with relevant issues with Master Yinyue until they had been well organized even to be published
- 3) After the foundation of Buddhist Teaching Research Center, mainly engaged in Buddhist Paper Writing and relevant lectures on Paper Writing via online channel
- 4) Reported main Matters and Solutions on Meetings
 - a. Main Matters:

Buddhas' Practice Incorporated

Meeting Notices and Details of Meeting Minutes.

There was inconsistency between the Constitution and our real situation, such as Time of meeting notice and Ways of Meeting Notice, ect.

b. Solutions:

Formulate a complete and standard procedure to avoid the omissions and mistakes

Submit Proposal to Modify the Way of Notice of Meetings

(An attachment [Buddhas' Practice Incorporated 2019-2020 Annual General Meeting Proposal](#) submitted for reference.)

Attachments:

a. [Buddhas' Practice Incorporated 2019-2020's Statistical table of meeting convening](#)

b. [Buddhas' Practice Incorporated 2019-2020 Annual General Meeting Proposal](#)

4.2.6 Member's report—Yinfeng WANG

- 1) Created email accounts for members and maintained mailbox issues from time to time
- 2) During the following financial year, is and will be in charge of giving lectures on Constitutions of Buddhas' Practice Incorporated and website updates
- 3) Will learn from others with a humble heart

4.3 Financial report- Treasurer/Public Officer: Fei QIAN

- 1) Shared the Definition of Financial Year of Australia
- 2) Based on the Financial Statements For the year ended 30 June 2020, reported the details of Income, Expenses, and Net Income
- 3) Did the financial analysis in four respects to draw a conclusion that the association has the ability to continue its operations
- 4) Highlighted the matters reported by auditing agent from three aspects:
 - a. Minutes/Meetings
 - b. Income and Cash Receipts
 - c. Purchases and Cash Payments
- 5) Illustrated the solutions to matters mentioned by the auditing agent:
 - a. More details of future minutes should be made
 - b. The internal control in present system should be strengthened such as recording the cash received.
 - c. Reimbursement to Committee Members should be attached slips, payments should be authorised and checks should be signed by two committee members
- 6) Expressed detailed issues on paying membership fee of 2020-2021 financial year

Attachments:

[Buddhas' Practice Incorporated Financial Statements For the year ended 30 June 2020](#)

The financial report for the year ended 30 June 2020 was taken as **received**.

Decision: Carried

Agenda item 5: Questions

The chair invited all those present to ask questions about how the corporation is managed.

If relevant enter the questions raised, key discussion points and resolutions (if any) or that there were no questions.

No Questions

Buddhas' Practice Incorporated

Agenda item 6: Election of Committee members

Expiring committee memberships

The terms of appointment for the following people expired:

- Baosheng SUN Chairperson
- Jing Dong Vice - Chairperson
- Zhingping LIAO Secretary General
- Lixin HE Secretary
- Fei QIAN Treasure/Public Officer

Nominations

The chair called for nominations for the vacant positions and the following people were nominated:

- Chengli LI Chairperson
- Jing Dong Vice - Chairperson
- Zhingping LIAO Secretary General
- Lixin HE Secretary
- Fei QIAN Treasure/Public Officer

Decision

According to clause 29 of the constitution, Baosheng Sun (Chairperson) declared the following people to be duly elected as committee members:

- Chengli LI Chairperson
- Jing Dong Vice - Chairperson
- Zhingping LIAO Secretary General
- Lixin HE Secretary
- Fei QIAN Treasure/Public Officer

Agenda item 7: Special resolution/s (if relevant)

Document/s tabled: [Buddhas' Practice Incorporated 2019-2020 Annual General Meeting Proposal](#)

Special resolution proposed: Proposal to Modify the Way of Notice of Meetings

Modified by: Lixin HE-- committee member

Result of the Voting above:

agreed: 40/51

abstentions: 11/51

Decision: Approved

Agenda item 8: Any other business

The chairperson invited all those present to raise any matters of relevance that may have not been dealt with on the agenda.

Nothing

Agenda item 9: Next Annual General Meeting

Buddhas' Practice Incorporated

The next meeting of members will be held within five months after the end of the corporation's next financial year, or sooner if a purpose arises that requires a general meeting to be held. The committee members will determine the time, date and location closer to the date and issue a notice.

To Be Confirmed

Agenda item 10: Meeting close

The meeting was declared closed at 10.00pm, Darwin Time.

Confirmation of the minutes

These minutes are a true and accurate record of the meeting.

Signed by:



Baosheng SUN

27/08/2020

.....
(signature)

.....
(name)

.....
(date)