



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

Darwin NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

2022 – 2023 Annual General Meeting

Minutes of Buddhas' Practice Incorporated (BPI)

Meeting No: 001
Date: 30/11/2023
Time: 8.00pm-9.48pm (Darwin Time)
Place: **Zoom.us/ Level 2 Board Room, 12 Salonika Street, Parap, 0820, NT**
Channel -- Zoom.us
Meeting ID: 6310170000
Password: 631017

URL:

<https://us06web.zoom.us/j/6310170000?pwd=UnNLd01aSzlpOS81TzZpU2djYUEvQT09&omn=82860450356>

Meeting Host: Yuping HE
Chairperson: Yuping HE
Participants: Please refer to 1.2 Attendance below
Minute Secretary: Yinfeng WANG
Time Keeper: Yinfeng WANG

Agenda item 1: Welcome, membership attendance and report

1.1 Chair

Chairperson: Yuping HE



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1.2 Attendance

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)			
No.	Name	Position	Attendance
1	Lixin HE	Preacher/Member	P
2	Huaigu WANG	Director of BTRC /Preacher	P
3	Chengli LI	Preacher/Member	P
4	Shan YAN	Preacher/Member	P
5	Meiling CHEN	Preacher/Member	Abs ¹
6	Xiaoju LUO	Member	P
7	Li HUANG	Member	P
8	Bennie Spirit	Advisor	P
9	Dawn Spirit	Treasurer Assistant	P
10	Fei QIAN	Member	P
11	Meizhen SHEN	Member	P
12	Yuping HE	Chairperson/Public Officer/ Manager of Web Content	P
13	Chaoqun CAI	Member	P
14	Yuhua HU	Member	P
15	Qihong CHEN	Member	P
16	Aidi SHEN	Member	P
17	Ailing SUN	Member	P
18	Thikimhieu NGUYEN	Member	L
19	Qiang CAO	Member	A
20	Huijuan LUO	Member	P
21	Ximing ZHAO	Member	P
22	Zhifang LIU	Preacher/Member	P
23	Jianxin ZHOU	Member	P
24	Li HUANG	Member	Abs
25	Yinfeng WANG	Secretary	P
26	Thimytrang LE	Preacher/Member	P
27	Guiling SUN	Preacher/Member	P
28	Jun XU	Member	P

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)			
No.	Name	Position	Attendance
29	Zhixia LIU	Member	P
30	Yongwen LYU	Member	P
31	Wenhua DU	Member	P
32	Wenjie GUO	Member	P
33	Yinchun GAN	Member	P
34	Aifang MEI	Member	P
35	Beiyun YU	Member	P
36	Yunyun DENG	Member	P
37	Kangkang ZHANG	Member	P
38	Juan ZHAO	Member	P
39	Cong TAN	Member	A
40	Chengying YAO	Member	Abs
41	Wei ZHANG	Member	P
42	Dandan WANG	Member	P
43	Yongnan LYU	Member	P
44	Tinghui YU	Member	P
45	Canrong ZHOU	Member	P
46	Jing DONG	Vice-Chairperson/Treasurer	P
47	Jinlian FANG	Member	P
48	Thingoclanh NGUYEN	Member	P
49	Jianlong SUN	Member	P
50	Changhao GENG	Member	P
51	Zhanhua SHI	Member	A
52	Qian LU	Member	Abs
53	Jing WU	Member	Abs ¹
54	Jingqiong YAN	Member	Abs
55	Yuan LYU	Member	P
56	Guodong YANG	Member	A
57	TRUONG ANH TAI	Member	Abs



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No.	Name	Position	Attendance
58	Liqin HUANG	Member	P
59	Xiangxin MAO	Member	P
60	Wenqi HUANG	Member	P
61	Rencui CHEN	Member	A
62	Zhaohe YANG	Member	P
63	Qiuying ZENG	Member	A
64	Meitao WU	Member	Abs
65	Renqin YAN	Member	P
66	Yuanyuan NING	Member	P

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

No.	Name	Position	Attendance
67	Youyang TAN	Member	Abs
68	Peiqi ZHANG	Member	P
69	Liyong LIAO	Member	P
70	Limin CHENG	Member	P
71	Hong WANG	Member	P
72	Zeguo Yang	Member	P
73	Sha ZHU	Member	Abs
74	Xiaotian YAN	Member	P
75	Xueming WANG	Member	A

57/75 attended the AGM meeting



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1.3 Attendance Report

Attendance	Situation	Proxy	Total
Members Present	P		57
Members Apology	A	Please refer to 1.3.1	7
Members Absent/Silent	Abs		8
Members Absent/Silent	Abs ¹	Cannot attend meeting because of epidemic	2
Members Leave of Absence	L		1
Visitors			
Total			<u>75</u>

1.3.1 Apologies & Proxies

Apologies:7/75

Proxies:7/75

No.	Name	Status	Proxy
1	Qiang CAO	A	Qihong CHEN
2	Cong TAN	A	Chengli LI
3	Guodong YANG	A	Wenjie GUO
4	Rencui CHEN	A	Wenjie GUO
5	Qiuying ZENG	A	Wenjie GUO
6	Xueming WANG	A	Ailing SUN
7	Zhanhua SHI	A	Guiling SUN

1.4 Meeting open

Yuping HE (Chairperson) declared the meeting open at 8.00 pm in the conference room of BPI, also through zoom video conference with the URL as above, Darwin Time Zone and welcomed all members, and thanked

- 1) Advisor for his guidance, especially when BPI faced the difficulties.
- 2) Committee members for their wonderful contribution and teamwork.
- 3) Preachers in Buddhist Teaching Research Centre for their hard work insisting on Buddhist Teachings.
- 4) Every member for granting her the chance to serve BPI, bearing and forgiving her imperfectness.



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- 5) Rev. Fashan, who has been protecting the on-line platform all the time, whatever happens.
- 6) Website Establishing Team, such as Ms. ZHU Sha, Ms. WANG Hong, Ms. SUN Ailing, Mr. YANG, Zhaohu, for all their timely support.

Agenda item 2: Committee members' Reports

2.1 Chairperson's report – Yuping HE

Yuping HE made her speech on three aspects, including:

2.1.1 An overview of Buddhas' Practice Incorporated

1) Our History

The Association Buddhas' Practice Incorporated (BPI) registered in November, 2019, ABN: 30 567 859 041, is now an Australian Charities and Not-for-profits organization located in Darwin, Australia.

As a Not-for-Profit charity, we Undertake activities that are consistent with promoting and practising the Buddhist religion in the name of BPI's Constitution, taking into account all the precepts, all the Meditations and all the Wisdoms.

On this journey, we set forth with Kindness, Compassion, Joy and Giving based on the following solutions:

- Step 1: Ten Wholesome Deeds & Three Primal Precepts
- Step 2: Meditation & Yoga.

2) Our People

Our people can be grouped as 3: Committee Members, BTRC Preachers and Members.

Our Committee Members, namely our employees are made of unpaid volunteers.

For the BTRC Preachers, there are 8 as on the webpage: <https://www.bpi2019.org.au/preachers>

Until now, we have 75 members based in Australia, China, Taiwan, Vietnam, Japan.

Around 50 members have been studying Buddhist Teachings in our Association on daily basis.

Both our intention and practice are based on Buddhas' Practice. On this journey, we set forth with Kindness, Compassion, Joy and Giving. Accordingly, we swear to join this Association and keep all its rules and regulations with a will. Taking full advantage of mutual encouraging, inspiring and supervising, we strive to accomplish the Buddha Path swiftly.

3) Our Objects and Purposes



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The Association is established to be a charity whose purpose is to advance Buddhism by:

- Providing Buddhist teachings
- Leading Buddhist worship and other Buddhist religious activities
- Undertaking other activities that are consistent with promoting and practising the Buddhist religion.

4) Our Mission

- Undertaking the Buddhas' Will, committed to Buddhas' Teachings
- Awaken the thought of enlightenment of living beings in the dark
- Spread Buddhas' Understanding, Buddhas' View, Buddhas' Wisdom
- In order to be aware of and realize the ways or paths of practices.

5) Some Changes

- a) Buddhas' Practice Incorporated has relocated its office from 3/418 Stuart Highway, Winnellie, NT 0820, to 110/12 Salonika Street, Parap, NT 0820.
- b) Structural or organizational changes
 - Activities related to Buddhist Teachings have been in the charge of Buddhist Teaching Research Canter.
 - Chairperson has been changed with the reason mentioned at Year 2021-2022 AGM.
 - Treasurer and Public Officer Bonnie (Fei, QIAN) had resigned in June, 2022 due to her secular full-time job Quality Control.

For more details, refer to: <https://www.bpi2019.org.au/about-us>

2.1.2 Review of Activities

1) In BPI office Activities

From 4 October 2022 to 30 June 2023, BPI held its activities on site, including:

- a) Buddhist Worship/Chanting: 185 times
- b) Advisor's Birthday Celebration: 1 time
- c) New Year Celebration: 1 time
- d) Ritual of Taking Refuge with Triple Jewel: 1 time
- e) Meditation: 7 times
- f) English Training: 11 times
- g) Talk on Physical and Health Issue: 7 times
- h) Community Communications: 20 times



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2) On line Activities

- a) Buddhist Worship-Led by member: 730 times
- b) Advisor's Dharma Speech-Audio Played by Rev. Fashan: 365 times
- c) Advisor's Birthday Celebration: 1 time
- d) Samadhi-Lectured by Yuping He: 89 times
- e) Home of Merit & Virtue-Lectured by a Group: 284 times
- f) Pray for Keeping the Three Primal Precepts-Led by members: 355 times
- g) Basic Study on Academic Essays-by Rev. Wuguang, Yinzheng & Ms. Fang: 148 times

3) BTRC Activities-will be reported by Huaigu WANG

4) Lectures on Acts-will be reported by Jing DONG

2.1.3 Chairperson's Work

According to our Constitution 35 (1), the Chairperson must preside at all general meetings and committee meetings.

Yuping HE has presided one Annual General meeting, two Special General Meetings and six Committee Meetings in the last financial year.

She also made a SWOT Analysis to summarize past achievements and current situations of BPI.

- Strength (Achievements):
 - a) Awareness of Causes of our diseases
 - b) Precisely guidance on the visitors who are keen to practice on meditation & Yoga (under processing)
- Weakness
Lack of talents both qualified (Language Proficiency & Responsibility) and skilled, such as Public Officer, Treasurer and English Preacher.
- Opportunities (Encouraging)
Every member could take this opportunity to become a qualified and skilled Committee Member.



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- Threats (Challenging)
 - a) Talents shortage
 - b) Grant funding not available

For more details, refer to Attachment 1.

Buddhas' Practice Incorporated 2022 - 2023 AGM-Yuping HE – Attachment 1

2.2 Former Treasurer & Public Officer – Fei (Bonnie) Qian

Bonnie reported the accounts of the association and provided an overview of the accounts below:

1. Income

In the financial year of **01.07.2022 to 30.06.2023**, BPI's total income was **\$118,480.51**, including Donations (**\$107,704.51**), Membership Income (**\$7776**) and Other Income (**\$3000**).

2. Expenses

The total expense of the association for the financial year of **01.07.2022 to 30.06.2023** was **\$59,478.15**.

3. Net Income

The Net Income of the association for the financial year of **01.07.2022 to 30.06.2023** was **\$59,002.36**. The closing retained surplus consisted of net income (**\$59,002.36**) and the opening surplus (**\$236,643.15**), resulting in a total of **\$295,645.51**.

4. Assets

(1) Current Assets

Cash at the bank: **\$252,446.53**.

Cash on Hand: **\$419.98**.

Right of Use (ROU) asset: **\$39,600**.

Non-Cash Right of Use (NC-ROU) asset: **\$9,900**;

(2) Non-current Assets

Non-current assets total: **\$42,779**.



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5. Liabilities

(1) Current Liabilities

Right of Use (ROU) liability: **\$39,600.**

(2) Non-current Liabilities

Non-current ROU liability: **\$9,900.**

6. Net Assets/Members Fund

Buddha' Practice Incorporated's net assets: **\$295,645.51.**

7. Depreciation

The value of certain assets owned by the association, including sofa, computers, printer, office software, recharge sockets, fridge, desks, lamps, Fans and Vacuum, amounted to **\$2,257.**

8. Office Rent Disclosure

Dawn Spirit, the sole director of BSYG Trading Pty Ltd, leased the property at 110/12 Salonika St, Parap NT 0820, to Buddhas' Practice Incorporated for \$3,300 per month (including GST).

The tenancy is for 2 years, commencing on October 1, 2022, and ending on September 30, 2024.

For more details, refer to Attachment 2.

Buddhas' Practice Incorporated 2022 - 2023 AGM-Fei QIAN – Attachment 2

2.3 Vice-Chairperson & New Treasurer's report – Jing DONG

Jing DONG reported her work in four aspects, including:

1. Review

In the last financial year, under the leadership of Jing Dong, one of BPI's online activities was to study the Australian Charities and Not-for-Profit Commission Act 2012, and the statistics are:

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Course	Presenter	Time
Australia Charities and Not-for-Profit Commission Act 2012	Jinlian FANG	85 times
Vocabulary of Australia Charities and Not-for-Profit Commission Act 2012	Jinlian FANG	64 times
Australia Charities and Not-for-Profit Commission Act 2012	Yinfeng WANG	90 times
Australia Charities and Not-for-Profit Commission Act 2012	Jing DONG	101 times

Jing Dong appreciated all the presenters' hard work and thanks the members who attended and supported the courses.

At this moment, BPI has begun reviewing the ACNC Act once again collectively. However, the progress has been minimal due to a lack of attendance from members.

She concluded that the overall process is good but requires more encouragement.

2. Develop

Based on the current status, she provided a few tips to enhance the learning of the Act:

- Ensure more accurate meanings and understanding of the Act.
- Encourage more participation and self-practicing.
- Hold monthly meetings in English/Chinese for presenters and interested members.
- Introduce additional Chinese learning lessons for Act Learning daily between 21:00 – 21:30 Darwin time.

3. Expectation

She has the following expectations for Act Learning in the coming future:

- Develop a better understanding of the related Laws/Acts/Constitutions.
- Increase the number of participants in English/Chinese classes.
- Promote cooperation among members to improve together.
- Encourage open communication without hidden ideas or emotions.

4. Action

In order to better achieve the mentioned goals, the following actions are recommended:

- Provide feedback over the year and express expectations for the upcoming year (either verbally or in written form).



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- b) Repetitive study of related laws until one can summarize each chapter briefly.
- c) Add a half-hour Chinese session every day from 19:30 to 20:00 Beijing Time starting from December 15th.
- d) Submit written lists specifying what you would like to learn in the Chinese session.
- e) Summarize outcomes every three months.

Finally, Jing Dong announced her resignation from the Treasurer position in BPI. She expressed gratitude to all committee members and the former treasurer for their support over the past few months. Unfortunately, due to her personal working hours overlapping with the bank's operating hours, she won't be able to address matters in a timely manner, causing inconvenience for the association.

Jing Dong recommended Yuping He to take over as the new Treasurer.

For more details, refer to Attachment 3.

Buddhas' Practice Incorporated 2022 – 2023 AGM-Jing DONG – Attachment 3

2.4 Director of Buddhist Teaching and Research Center's Report – Huaigu WANG

Huaigu WANG introduced his work of the last financial year in the following three aspects:

1. The work of the thesis defense of the Dharma preachers of the BTRC for last financial year.

In the last financial year, the Buddhist Teaching and Research Center (BTRC) conducted five thesis debates. Seven Dharma preachers—Lixin HE, Guiling SUN, Meiling CHEN, Shan YAN, Zhifang LIU, Thimytrang LE, and Huaigu WANG—prepared and submitted their thesis defense outlines, successfully defending their theses in a timely manner.

The topics covered in the five thesis debates were:

- Ten Good Karma
- On Dust and Dirt
- Ways of Creating Suffering and Happiness
- Knowing Suffering and Happiness
- On Consciousness



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All participating preachers successfully passed their respective thesis debates.

2. The work of the essay writing seminar of the BTRC for last financial year.

Former Director Lixin HE and Huaigu WANG presided over the essay writing seminar at the BTRC twice. During these conferences, six Dharma preachers—Lixin HE, Meiling CHEN, Shan YAN, Zhifang LIU, Guiling SUN, and Huaigu WANG—actively participated. The Dharma preachers primarily presented, studied, and discussed the theses of each issue, essentially achieving the expected goal: enhancing the ease, fluency, and quality of their essay writing.

The topics covered in the essay writing seminar were:

- The Way of Knowing Suffering and Happiness
- On Consciousness

3. The work of the Dharma preachers' Lectures of the BTRC for the last financial year.

All the preachers of the BTRC have adhered to giving lectures, and have done a great deal of tireless work to promote the Buddhas' teachings, and have brought a great deal of blessings to all sentient beings. They are Lixin HE, Meiling CHEN, Shan YAN, Zhifang LIU, Guiling SUN, Thimytrang LE, Chengli LI and Huaigu WANG. Please see the table below for details.

Preacher	Course	Average Attendees	Times
Guiling SUN	Knowing suffering or Bliss	6	365 times

Preacher	Course	Average Attendees	Times
Meiling CHEN	The Flower Adornment Sutra	12	365 times
	Specialized Lectures		365 times

Preacher	Course	Average Attendees	Times
Lixin HE	Learning Australia's Wonderful Dharma	7	308 times
	Pre-Path Fundamental Study		55 times
	The Lotus Sutra		57 times



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Preacher	Course	Average Attendees	Times
Chengli LI	The Surangama Sutra	7	82 times
	Bilingual Earth Store Sutra		35 times
	Discussions on the role of Princess Jing on TV		3 times

Preacher	Course	Average Attendees	Times
Huaigu WANG	Australia's Wonderful Dharma	34	330 times
	On greed		40 times
	The fifty skandha-demon states of the Shurangama Sutra		54 times

Preacher	Course	Average Attendees	Times
Shan YAN	Overcoming vexations Series	18	5 times
	Special topic explanation		35 times
	Researching vexations		157 times
	Sutra explanation		76 times
	Sutra experience		43 times

Preacher	Course	Average Attendees	Times
Zhifang LIU	To subdue the Afflictions	20	11 times
	Wonderful Daily Dharma from Kind Mentor preaching in Australia		160 times
	Sutra on Various Karma		126 times
	Wonderful Daily Dharma from Kind Mentor speaking in Australia		45 times
	Discussion on the character in the TV series Nirvana in Fire		11 times



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Preacher	Course	Average Attendees	Times
Thimytrang LE	Talking about the cause	5	Twice a week
	The Surangama Sutra		Twice a week
	The Avatamsaka Sutra		Twice a week
	Subduing vexations		Every Sunday
	The Sutra of Mahayana Great Rally Ten Wheels of Earth Store		17 times
	Accepting precepts		13 times

In the end, he concluded his three topics of the speech and thanked all.

For more details, refer to Attachment 4.

[Buddhas' Practice Incorporated 2022 – 2023 AGM-Huigu WANG – Attachment 4](#)

2.5 Secretary's Report – Yinfeng WANG

Yinfeng WANG thanked all and introduced her work in the following four aspects:

1 Work Summary

She has done the work based on BPI's constitution and Northern Territory Associations Act 2003.

1) Correspondence

She has Coordinated the correspondence of the Association in a timely manner.

2) Minutes of meetings

She has completed the minutes of every meeting in a timely manner. the minutes of all the meetings have been archived in accordance with section 38 of the Act (NT2003).

3) Register of members

The Register of members has been maintained in accordance with section 34 of the Act (NT2003).

4) Custody of documents

All the relevant documents and files have been well managed.

2 Meeting Statistics

Over the past year, BPI has convened several crucial meetings to discuss our organization's direction and challenges.



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These include one Annual General Meeting, two Special General Meetings, and eight Management Committee meetings.

3 Meeting Recap

She provided a brief overview of the key points discussed and decisions made during these meetings:

Annual General Meeting which is held on 26th Nov 2022:

In that meeting, A new management committee has been elected.

Special General Meeting which is held on 4th Jan 2023:

- The old domain of BPI has been discontinued.
- There is no requirement to write self-reflections for the preachers' papers.
- Membership fees in China have been waived.
- The constitution has been amended.

Committee Meeting which is held on 1st Feb 2023:

- Yuping HE resigned from the position of Secretary due to her heavy workload.
- Yinfeng WANG filled the vacancy of Secretary.

Special General Meeting which is held on 21th June 2023:

- Fei QIAN resigned from BPI due to her work commitments.
- Jing DONG filled the vacancy of Treasurer.

4 Plans for the Future:

She will focus on the following aspects if she is re-elected as the committee member:

- Secretarial Work: Perform the fundamental duties of a secretary well.
- Act Learning: Adhere to studying association laws.
- Self-improvement: Enhance personal skills to better serve the association.

For more details, refer to Attachment 5.

Buddhas' Practice Incorporated 2022 – 2023 AGM-Yinfeng WANG – Attachment 5



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Agenda item 3: Election of Committee Members

Previously Mr. YAN, Xiaotian and Ms. HUANG, Li (Guangxi) has been nominated as Inspectors to work in BPI office.

However, according to the work visa requirements, they two have to reach the Benchmark of English first. In this case, BPI recommended them to prepare well until they can achieve the English proficiency. Otherwise, there is a risk for visa refusal, which will lead less opportunity to enter Australia. i. e, work visa 482.

According to Clause 28 (4) of Constitution of Buddhas' Practice Incorporated (BPI), if there is no more candidate and he or she has not resigned, the Committee Member can serve consecutive terms.

For the new elections, according to Clause 27 of BPI, Secretary Ms. WANG, YINFENG has received all these nominations in PDF format below:

Manager of Web Content: Yinfeng WANG
Treasurer (part time): Yuping HE
Chinese Preacher: Chengli LI
Vietnamese Preacher: Thimytrang LE
Japanese Preacher: Lixin HE
Member Representative: Yuhua HU
Committee Member: Jinlian FANG

The rules as always,

if you agree, keep silent as acquiescence;

if you disagree, type 9 to get on mic to speak out your reason on disagreement.

Voting for the nominated committee members

Result: Agreed:64/64

Decision: Approved

So, **the elected Committee Members of Financial Year 23-24** are as below:

Advisor: Bennie SPIRIT

Chairperson: Yuping HE

Vice-Chairperson: Jing DONG

Treasurer (Part Time) & Public Officer (Part Time): Yuping HE

Secretary & Manager of Web Content: Yinfeng WANG



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Treasurer Assistant: Dawn SPIRIT

Director of Buddhist Teaching Research Centre: Huaigu WANG

Chinese Preacher: Chengli LI

Vietnamese Preacher: Thimytrang LE

Japanese Preacher: Lixin HE

Member Representative: Yuhua HU

Committee Member: Jinlian FANG

Agenda item4: Confirmation of the previous AGM minutes

The minutes of the previous Annual General Meeting of BPI held online via Zoom on Saturday, 26 November, 2022 were accepted as a true and accurate record.

Agenda item 5: Any other business requiring consideration by the Association at the meeting

There was no business arising from the members.

Agenda item 6: Chairperson's summary and closing speech

The Chairperson Yuping HE thanked all in attendance, delivered a speech on Looking-ahead with the outlines 1) Transfer Threats to Opportunities; 2) Stick to Our Swear- Positively, actively and cohesively. The meeting closed at 9.48 pm, Darwin Time in the music of Song of BPI.

Confirmation of the minutes

The minutes are a true and accurate record of the meeting.


.....
(Minute taker)

Yinfeng WANG
.....
(Singed)

09/12/2023
.....
(date)


.....
(Chairperson)

Yuping HE
.....
(Singed)

09/12/2023
.....
(date)