



Buddhas' Practice Incorporated

110/12 Salonika Street, Parap

Darwin NT 0820, Australia

ABN: 30567859041



<https://bpi2019.org.au>



general@bpi2019.org.au

Management Committee Meeting Minutes of Buddhas' Practice Incorporated

Meeting No: 11
Date: 03/03/2026
Time: 8:00pm-10:00pm (Darwin Time)
Place: Zoom.us
Meeting ID: 6310170000
Password: 631017
URL:

https://us06web.zoom.us/join/6310170000?signature=oY2_Cq0YgkmUKA13tJ4BXslfoK1cVTXycRoEe_DicvE

Meeting Host: HE, YUPING
Minute Secretary: Rev. Chon Ngo (LE THI MY TRANG)
Time Keeper: Rev. Chon Ngo (LE THI MY TRANG)



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Attendees

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

No	Name	Position	Attendance	Method
1.	BENNIE SPIRIT	Advisor	P	by videoconference
2.	Yuping He	Chairperson/Public Officer/ Treasurer	P	by videoconference
3.	Dong Jing	Vice-Chairperson	A	
4.	DAWN SPIRIT	Treasurer Assistant	P	by videoconference
5.	Huaigu Wang	Director of BRTC	P	by videoconference
6.	Rev. Yinyue (Chengli LI)	BPI Dharma Preacher	P	by videoconference
7.	Rev. Chon Ngo (LE THI MY TRANG)	BPI Dharma Preacher	P	by videoconference
8.	Chaoqun Cai	Committee Member	P	by videoconference
9.	Ximing Zhao	Committee Member	P	by videoconference
10.	Yinfeng Wang	Secretary/Manager of Web Content	P	by videoconference
11.	Fei Qian	Member	P	by videoconference
12.	Rev. Yin En (Yuanyuan NING)	BPI Dharma Preacher	P	by videoconference
13.	Thi Thu Tran	Committee Member	P	by videoconference



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Attendance Report

P	12
A	1
L	0
Abs	0
Total	13

Meeting open	HE, YUPING (Chairperson) opened the meeting at 8: 00 PM Darwin Time Zone.
Apology	
Participant status	

Reports and Proposal

Yuping HE	<p>TOPICS:</p> <ol style="list-style-type: none"> 1. Membership Approval 2. Cash in & out of Feb, 2026 3. Resignation of Secretary and Handover 4. Resignation of Treasurer, Handover List & Reports of Assets 5. Handover of Chairperson
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	<p>6. Meeting Minutes Confirmation</p> <p>7. New Chairperson's Report</p>
<p>Major Resolutions</p>	<p>Topic 1: Membership Approval</p> <p>The membership application of NGUYEN THI KIM HIEU from Vietnam, has been approved by the Committee.</p> <p>Vote: 12/12</p> <p>Topic 2: Cash in & out of February 2026</p> <p>Yuping He provided the following breakdown of BPI's cash in and out for February, 2026:</p> <p>Bank - Cash In</p> <p>The total cash in during the period for February, 2026, amounted to \$80,589.30.</p> <ul style="list-style-type: none"> • 10 February 2026: Donation from Hoang was \$10.00. • 23 February 2026: Donation from Ever Blooming Industrial Limited was \$80,490.00. • 25 February 2026: Donation from THI LE was \$50.00. • 27 February 2026: Interest of NAB account #9133 was \$39.30. <p>Bank - Cash Out</p> <p>The total cash out during the period for February, 2026, amounted to \$3,431.45.</p> <ul style="list-style-type: none"> • 6 February 2026: Hire of the Atrium Function Room was \$50.00. • 6 February 2026: The office rent cost for February, 2026 was \$3,300.00. • 12 February 2026: Hot water & Aircon System Fee was \$25.21. • 23 February 2026: Monthly XERO subscription fee was \$56.24. <p>Vote: 12/12</p>



Topic 3: Resignation of Secretary and Detailed Handover

- **Resolution:** The committee formally accepted the resignation of the former Secretary, Yinfeng WANG, due to her busy work schedule. Rev.Chon Ngo (LE THI MY TRANG) was officially elected and confirmed as the new Secretary.
- **Handover Execution:** A comprehensive handover of duties was discussed between Yinfeng WANG and Rev.Chon Ngo (LE THI MY TRANG), witnessed by the committee.

Duties Handed Over: Coordinating correspondence, keeping meeting minutes (in accordance with Section 38 of the Act), maintaining the register of members (Section 34), maintaining custody of all books, documents, and records, and compiling the Annual Report.

Documents Handed Over: The Secretary Handover List was presented and reviewed. The actual electronic files and physical documents have fully been transferred or handed over to her.

Topic 4: Resignation of Treasurer, Handover List & Reports of Assets

- **Resolution:** The committee formally accepted the resignation of the former Treasurer, HE, YUPING, effective March 3, 2026. **Rev.Yin En (Yuanyuan NING)** was officially elected and confirmed as **the new Treasurer**.
- **Asset Report:** The total Net Position of the association was reported as **\$517,517.72**. Account balances:

Main Account (#2270): \$292,180.80;

Savings Account (#9133): \$94,162.99;



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Term Deposit (#0347): \$125,880.00;

Term Deposit (#6735): \$5,293.93.

- **Treasurer Handover Execution:** The Treasurer Handover List was presented and reviewed.

Items Listed for Handover (Finance-related):

1. Financial operations compliance and fundraising duties.
2. XERO accounting software login information.
3. BPI Treasurer email address access.
4. Keys to the finance & secretary cabinet (2 keys).
5. BPI Office Lease document.
6. Cash on hand (\$640.00).
7. Treasurer's 2TB USB, computer PIN, and 8 financial files in the computer.

Documents Handed Over: Rev.Yin En (Yuanyuan NING) officially noted for the record that, at the time of this meeting, the written Treasurer Handover List was submitted. The actual physical items (cash, keys, USB) and system access have fully been transferred.

Topic 5: Chairperson Handover & Election of New Committee Members (Resolution 1)

- **Resolution:** Rev. Yinyue (Chengli LI) officially took over as the new Chairperson of BPI. The committee unanimously passed.

Resolution 1: confirming the new management committee



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Advisor: Bennie Spirit

Chairperson: Rev. Yinyue (Chengli LI)

Vice Chairpersons: Dong Jing & DAWN SPIRIT (Resigned from Treasurer Assistant)

Secretary: Rev.Chon Ngo (LE THI MY TRANG)

Treasurer: Rev.Yin En (Yuanyuan NING)

Public Officer: Yuping HE

Director: Huaigu Wang

Manager of Web Content: Yinfeng WANG

Vote: 12/12

- **Chairperson Handover Execution:** The Chairperson Handover List was presented and reviewed.

Items Listed for Handover (Administration & Platform):

1. Presiding at meetings, full-time platform management, and fundraising duties.
2. Official Association Seal (Common Seal) and 4 physical sign-in notebooks.
3. Constitution, ACNC Act, NT Associations Act, and BPI Regulations.
4. General email (general@bpi2019.org.au) and YouTube channel access.
5. Zoom Group Ownership Transfer.
6. BPI Certificates, Logos, Forms & Templates.
7. BPI Visa Sponsorship documents and Internal Training Plan.

New Chairperson's Declaration (Handover Completed): The new Chairperson, Rev.



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Yinyue (Chengli LI), officially noted for the record that she has successfully received all items listed on the Chairperson Handover List. The actual physical items (including the Official Association Seal and sign-in notebooks) and all digital platform access have been fully transferred to her.

Topic 6: Confirmation of Previous Meeting Minutes

The minutes of the 10th Management Committee meeting were confirmed and accepted as a true and accurate record.

Topic 7: New Chairperson's Report

Discussion: The new Chairperson, Rev. Yinyue (Chengli LI), addressed the Committee, pledging strict Governance Compliance (adhering to the BPI Constitution, ACNC Act, and NT Associations Act), Financial Transparency (maintaining 7-year records), Duty of Care (avoiding conflicts of interest), and continued dedication to Dharma propagation in Darwin.

Basic Remuneration for Resident Preachers (Resolution 2)

Resolution 2: To ensure the long-term sustainability, the Committee passed Resolution 2, BPI will pay resident Dharma Preachers in alignment with the national minimum wages as determined by the Fair Work Commission (This pay does not include superannuation. Superannuation will be paid separately).

Vote: 12/12

Resolution 3: The new Chairperson Rev. Yinyue (LI, CHENGLI) and the new Treasurer Rev. Yin En (NING, YUANYUAN) are appointed as the authorized signatories to the bank accounts. The existing authorized signatories Jing Dong, Fei



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	Qian, Bennie Spirit and Dawn Spirit are to be removed from the bank accounts of Buddhas' Practice Incorporated.
Minutes of the previous meeting	Confirmed
Chairperson's comment	N/A
Future Program	To Be Confirmed
Meeting close	The meeting was declared closed at 10:00pm , Darwin Time Zone.

Confirmation of the minutes

This minute is a true and accurate record of the meeting.

Signed I 

Minutes prepared by: 

(Date) 03/03/2026