Buddhas' Practice Incorporated
110/12 Salonika Street, Parap
Darwin NT 0820, Australia
ABN: 30567859041
https://bpi2019.org.au
general@bpi2019.org.au

Management Committee Meeting Minutes of Buddhas' Practice Incorporated

Meeting No:	04
Date:	07/10/2026
Time:	8:00pm – 8:19pm (Darwin Time)
Place:	Zoom.us
Meeting ID:	8219917217
Password:	631017
URL:	https://us06web.zoom.us/j/8219917217?pwd=59TKUBOKJJvh3ejEQb1DdctRktfPJy.1
Meeting Host:	LI, CHENGLI
Minute Secretary:	NING, YUANYUAN
Time Keeper:	NING, YUANYUAN

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Attendees

(A=Apology, P= Present, L=Leave of Absence, Abs=Absent and Silent)

No	Name	Position	Attendance	Method
1.	BENNIE SPIRIT	Advisor	P	by videoconference
2.	Chengli Li	Chairperson/BPI Dharma Preacher	P	by videoconference
3.	Dong Jing	Vice-Chairperson	P	by videoconference
4.	DAWN SPIRIT	Vice-Chairperson	P	by videoconference
5.	Yuping He	Public Officer	P	by videoconference
6.	Huaigu Wang	Director of BTRC	P	by videoconference
7.	Yuanyuan Ning	Treasurer/Secretary/ BPI Dharma Preacher	P	by videoconference
8.	Yinfeng Wang	Manager of Web Content	P	by videoconference

Attendance Report	
P	8
A	0
L	0
Abs	0
Total	8

Meeting open	LI,CHEGNLI (Chairperson) opened the meeting at **8: 00 PM Darwin Time Zone**.
Apology	
Participant status	

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Reports and Proposal

Chengli LI	**TOPICS:** 1. Date of the Annual General Meeting (AGM) and Anniversary Celebration — by Chengli LI 2. Cash In & Out of September 2026 — by Yuanyuan NING 3. Completion of External Audit (FY 2025–2026) — by Yuanyuan NING 4. Treasurer Handover — by Yuanyuan NING 5. New Staff Appointment — by Chengli LI 6. Confirmation of Committee Meeting Minutes — by Yuanyuan NING
Major Resolutions	**Topic 1: Date of the Annual General Meeting (AGM) and Anniversary Celebration** The Chairperson Chengli LI announced the dates for the AGM and anniversary celebrations: **Annual General Meeting (AGM):** • The 2025–2026 AGM will be held on 21 November 2026. **Anniversary Celebrations (Online):** • Chinese Annual Celebration: 25 November 2026 • English Annual Celebration: 26 November 2026 The Secretary was requested to issue the notice. **Topic 2: Cash In & Out of September 2026** Yuanyuan NING provided the following breakdown of BPI's cash in and out for September 2026, based on Account #2270. **Bank – Cash In:** The total cash in during the period for September 2026 amounted to $3,696.01.

- 8 Sep: Donation from Chengli LI — $650.00
- 11 Sep: Donation from Ever Blooming Industrial Limited — $2,948.73
- 30 Sep: Interest of NAB Account #9133 — $97.28

Bank – Cash Out:

The total cash out during the period for September 2026 amounted to $9,132.51.

- 7 Sep: Nomination Fee paid to Department of Home Affairs — $330.00
- 9 Sep: Superannuation — $482.26
- 9 Sep: Fortnightly wages for 24 Aug–6 Sep (Chengli LI) — $1,731.44
- 9 Sep: Fortnightly wages for 24 Aug–6 Sep (Yuanyuan NING) — $1,731.44
- 11 Sep: Insurance Reimbursement — $709.50
- 11 Sep: Aircon System Fee — $17.70
- 11 Sep: Jacana Energy Power Bill of September 2026 — $126.53
- 21 Sep: Monthly XERO Subscription Fee — $58.50
- 23 Sep: Superannuation — $482.26
- 23 Sep: Fortnightly wages for 7–20 Sep (Yuanyuan NING) — $1,731.44
- 23 Sep: Fortnightly wages for 7–20 Sep (Chengli LI) — $1,731.44

In-kind Donation:

- An in-kind donation of $95.40 (Email Service Renewal) was received from Yuping HE on 7 September 2026.

Topic 3: Completion of External Audit (FY 2025–2026)

Yuanyuan NING reported on the completion of the FY2025–2026 external audit:

- An unqualified (clean) audit opinion was issued, with no material issues or breaches identified.
- The financial statements present fairly in accordance with the Associations Act 2003 (NT).
- The financial statements will be formally signed after the AGM and returned to the auditor.

Topic 4: Treasurer Handover

Yuanyuan NING reported on the handover to incoming Treasurer Yuping HE:

- The handover will be completed before 12 October 2026, when Yuping HE formally assumes the role.

	• The handover covers statutory duties, digital access and files (computer, PIN, email), and physical items (finance folder, cabinet key, and $640 cash on hand). • A formal handover document will be signed by both parties and a witness upon completion. **Topic 5: New Staff Appointment** Chairperson Chengli LI reported that Yuping He will work as Religious Assistant, full time, commencing on 12 October; Dawn Spirit will make donations to support the Association's sustainable development.
Minutes of the previous meeting	Confirmed
Chairperson's comment	N/A
Future Program	To Be Confirmed
Meeting close	The meeting was declared closed at **8:19 p.m., Darwin Time Zone**.

Confirmation of the minutes

This minute is a true and accurate record of the meeting.

Signed by: Minutes prepared by:

(Date) 23/10/2026